

Manor Township Supervisors Organizational Meeting

Monday, January 5, 2026

7:00 p.m.

Chairman Allan Herr called the meeting to order in the Manor Township Municipal Building at 950 West Fairway Drive, Lancaster, Pennsylvania on Monday, January 5, 2026 at 7:00 p.m. Chairman Herr introduced the Board of Supervisors and led those in attendance in the Pledge of Allegiance to the Flag.

Members Present: Allan Herr, Missy Phelan, Dennis Funk, George Mann, and Jim Keck

Staff Present: Chief Colin Cleary, Ryan Strohecker, Peg Hess

Visitors Present: See Attached Sign-In Sheet

Chairman Herr swore in the new Supervisor Dennis A. Funk.

Chairman Herr appointed Jim Keck as temporary Chair to continue the organizational meeting.

Elect Chairman – Allan Herr made a motion to appoint Jim Keck as Chairman of the Board of Supervisors for 2026. George Mann seconded, and the motion carried unanimously.

Elect Vice-Chairman – Dennis Funk made a motion to appoint George Mann as Vice-Chairman of the Board of Supervisors for 2026. Allan Herr seconded, and the motion carried unanimously.

Appoint Secretary-Treasurer – George Mann made a motion to appoint Ryan Strohecker as Secretary-Treasurer for 2026. Missy Phelan seconded, and the motion carried unanimously.

Establish Treasurer's Bond Amount - \$1,500,000 – Allan Herr made a motion to establish a Treasurer's Bond in the amount of \$1,500,000 for 2026. George Mann seconded, and the motion carried unanimously.

Resolution 1-2026 – Planning Commission-Don Dombach – Missy Phelan made a motion to adopt Resolution 1-2026. Dennis Funk seconded, and the motion carried unanimously.

Resolution 2-2026 – Planning Commission-Mike Dickert – George Mann made a motion to adopt Resolution 2-2026. Missy Phelan seconded, and the motion carried unanimously.

Resolution 3-2026 – Planning Commission-Jarred Texter – George Mann made a motion to adopt Resolution 3-2025. Missy Phelan seconded, and the motion carried unanimously.

Resolution 4-2026 – Zoning Hearing Board-Josh Wenzel – Allan Herr made a motion to adopt Resolution 4-2026. George Mann seconded, and the motion carried unanimously.

Resolution 5-2026 – Park & Recreation Board-Ed Rand – Dennis Funk made a motion to adopt Resolution 5-2026. George Mann seconded, and the motion carried unanimously.

Resolution 6-2026 – Park & Recreation Board-Matt Eberts – Missy Phelan made a motion to adopt Resolution 6-2026. George Mann seconded, and the motion carried unanimously.

Resolution 7-2026 – Auditor Resolution – Dennis Funk made a motion to adopt Resolution 7-2026. Allan Herr seconded, and the motion carried unanimously.

Resolution 8-2026 – SEO Resolution – Missy Phelan made a motion to adopt Resolution 8-2026. George Mann seconded, and the motion carried unanimously.

Other Board Appointments – Chairman Keck entertained a motion to approve the following appointments: Nikolaus & Hohenadel (Jason Hess); Assistant Solicitor/Special Counsel-Goodman & Kenneff, Stevens & Lee; Labor and Personnel Counsel-Campbell, Durrant Beatty, P.C.; General Engineer-Rettew; Subdivision Land Development Engineer-Rettew; Alternate Subdivision Land Development Engineer-Buchart Horn & David Miller Associates; Storm Water Engineer-Rettew; Alternate Storm Water Engineer-Buchart Horn & David Miller Associates; Storm Water Official & Authorized Staff Representative of the Board of Supervisors-Ryan Strohecker; Township Authorized Representative to Zoning Hearing Board Cases-Ryan Strohecker; Traffic & Planning Engineer-Rettew; Special Projects Engineer-Rettew & David Miller Associates; Septic Pump Hauler-Sonlight Services; Vacancy Board-Brandon Clark; Manager-Ryan Strohecker; Public Works Director-Mark Harris; Assistant Public Works Director-Henry Hank; Zoning Officer-Nate Taggart; Assistant Zoning Officer-Ryan Strohecker; Delegate to the State Convention-Ryan Strohecker; Alternate Delegate to the State Convention-Ryan Strohecker; Representative to Lancaster Inter Municipal Committee-Ryan Strohecker; Representative to Intergovernmental Insurance Cooperative Board-Ryan Strohecker; Representative to Blue Rock Fire District, 2 year term-Dennis Funk, Jim Keck; Traffic Commission-Mark Harris, Chief Cleary, Missy Phelan; Right-To-Know Officer-Ryan Strohecker; Assistant Right-To-Know Officer-Chief Cleary; Penn Manor Municipal Representative Lancaster County Tax Collection Bureau-Ryan Strohecker; Building Code Official-Commonwealth Code Inspection Services Inc.; LASA Representative-5 year term-Barry Smith and UCC Board of Appeals Appointments Committee-3 year term-Jason Stevens; Emergency Management Coordinator-Duane Hagelgans; Disruptive Conduct Appeals Board-Allen Herr, Ryan Strohecker, Colin Cleary; Secondary Accounting Firm-Trout CPA's; Mileage Reimbursement Rate-IRS Standard Rate. Allan Herr so motioned, George Mann seconded, and the motion carried unanimously.

Chairman Keck entertained a motion to adjourn the 2026 Board of Supervisors Organizational Meeting. George Mann so motioned. Missy Phelan seconded, and the motion carried unanimously. The Organizational Meeting adjourned at 7:16 pm.