

Traffic Commission Meeting Minutes

Wednesday, July 30, 2025

8:30 a.m.

The Manor Township Traffic Commission met on Wednesday, July 30, 2025 at 8:30 a.m. in the Manor Township Municipal Building located at 950 West Fairway Drive, Lancaster, Pennsylvania. Chairman Mark Harris led those in attendance in the Pledge of Allegiance to the Flag and introduced the members.

Members Present: Mark Harris, Missy Phelan and Chief Colin Cleary

Visitors Present: See Sign-In Sheet

Previous Month Minutes – Missy Phelan made a motion to approve the April 30, 2025, meeting minutes as they have been submitted. Chief Cleary seconded, and the motion carried unanimously.

Business From The Floor

Jeff Peters, of 134 Spring Meadow Lane, inquired about the Traffic Commission information listed on the internet. Mr. Peters came across a Chapter 92 category J as it relates to private driveways to and from Public Street. Chairman Harris stated that when someone applies to put in a driveway in, they are required to have a driveway permit. The driveway cannot be within 3 feet of the property line, and it may not exceed 24 feet in width. Mr. Peters stated that on Catalpa Lane in the past week the residents have placed a driveway on their property. Mr. Peters is concerned that driveway is asphalt, not pavers.

Mr. Peters asked what exactly is 405-6 No Parking for 25 feet of an intersection, what is the intersection boundary? Chairman Harris stated that when he installs signs, he takes where street A meets street B, where the curb line from B straight across to A and then measure back from that. Mr. Peters is referring to Velma/Springmeadow, it's a T intersection. The homeowners at this intersection have driveways so close to the proximity of their house, residents/construction workers park almost right up to the stop sign.

Mr. Peters also asked if the minutes of the meeting could be in a format for the people coming into the meeting for a viewing. Chairman Harris stated that the meeting minutes aren't approved until after the meeting is held.

Old Business – None to report.

New Business

Request to install a No Parking Here to Corner signs on Greenhedge Drive

Chairman Harris reported that he received an email from Matt Mentzer from Greenhedge Drive in regard to the request of a "No Parking" from here to the intersection. There was communication back and forth about this. Chief Cleary stated that they get some complaints at

the intersection especially during school time. Chief Cleary also stated that it will give them a little more enforcement with residents.

Chairman Harris stated that if they put a "No Parking Sign" from the fire hydrant to the corner, that will help with traffic not getting backed up.

Chairman Harris entertained a motion to accept the request to install a No Parking Sign here to corner on Greenhedge Drive. Chief Cleary made a motion, and Missy Phelan seconded and the motion carried.

With no further business to discuss, Chairman Harris entertained a motion to adjourn the meeting. Missy Phelan so motioned. The meeting adjourned at 8:47 a.m.

Respectfully Submitted,
Chief Colin Cleary
Secretary

Recording Secretary
Adrienne Kautz