

## Manor Township Supervisors Meeting

Tuesday, September 3, 2024

7:00 p.m.

Chairman Allan Herr called the meeting to order in the Manor Township Municipal Building at 950 West Fairway Drive, Lancaster, Pennsylvania on Tuesday, September 3, 2024 at 7:00 p.m. Chairman Herr introduced the Board of Supervisors and led those in attendance in the Pledge of Allegiance to the Flag.

Members Present: John Wenzel, Missy Phelan, George Mann, Jim Keck  
Staff Present: Ryan Strohecker, Peg Hess  
Visitors Present: See Attached Sign-In Sheet

### Public Comment –

David Milisock, of 102 Spring Meadow Lane, commented on various topics regarding the Township and traffic concerns.

**Consent Agenda - Previous Month Minutes, Financial Report and Accounts Payable, Traffic Commission; Police Report; Public Works Director Report; Township Manager's Report; Blue Rock Fire Rescue Report; and Building Permit Report** – Chairman Herr entertained a motion to approve the consent agenda. George Mann made a motion, John Wenzel seconded, and the motion carried unanimously.

### Old Business -

- a. New Manor Township Summer Office Hours Trial  
Monday – Friday 7:30am-6pm During June, July, and August

Mr. Strohecker stated that the summer office hours have concluded. A compilation of the numbers of additional foot traffic and call volume was derived for those three months. It has been decided to keep the extended hours going forward. Our offices will be open available to the public either by phone or by stopping in from 7:30 am in the morning until 6:00 pm at night, which is a change from when we are open Monday through Friday from 8:00 am until 4:30 pm. There will be a change in how this is structured. The secretaries from both the Police Department and the Administrative office were cross-trained. Mr. Strohecker commented that we were in contact with at least 250 people over the summer.

- b. Proposed Right of Way Ordinance

Mr. Strohecker stated that the Township has the final proposed Ordinance. It is ready to send it to the Lancaster County and Manor Township Planning Commission for their review. Chairman Herr

entertained a motion to advance the proposed ordinance to the Lancaster County and Manor Township Planning Commission for their review and comments. George Mann motioned, Jim Keck seconded, and the motion carried unanimously.

#### **New Business -**

a. Revised Final Subdivision Plan – 74 Pittsburg Hill Road

Austin Rhodes, from Trimble Surveyors, presented the final subdivision plan for Jim and Deborah Colgrove. There is one long “L” piece of land and Jim and Deborah live at the adjoining piece of land. The Colgroves are looking to purchase the other “L” shaped piece of property and join it with their current piece of land. This has received Zoning approval already since the Lot size will be non-conforming. Mr. Rhodes stated they have addressed all Rettew’s comments in the first comment letter. Sewage testing was done and passed, and a replacement Easement was created. Mr. Rhodes is currently waiting for an update letter from Rettew to make sure they have taken care of all the issues that were remaining. Mr. Strohecker stated to the Board that since this is just a lot line change, a motion voted on tonight would be recommended. Mr. Wenzel appreciated how the plan was presented with the color coding by making it easier to read and comprehend. Chairman Herr entertained a motion to conditionally approve the plan per the Rettew letter dated July 24, 2024 or on any subsequent reviews written by Rettew. George Mann made a motion, Missy Phelan seconded, and the motion carried unanimously.

b. Blue Rock Fire Company Presentation – Duane Hagelgans

For the last almost 14 years we have been known as Blue Rock Fire Rescue, so we thought it was time to give appreciation to Manor Township for everything that you do for our volunteers at Blue Rock Fire Rescue a presented a plaque. Mr. Hagelgans also stated that the working relationship that Blue Rock Fire Rescue has with the Police Department has been great; Mr. Hagelgans presented a plaque to them. Chief Cleary thanked Mr. Hagelgans for everything that they do in response to assisting the Police Department. Chairman Herr stated that most of the Supervisors have served on the Blue Rock Fire Commission and appreciate the dedication of the Blue Rock Fire Rescue and Duane’s guidance.

c. 2025 MMO Certification

Chairman Herr entertained a motion to adopt the 2025 MMO's as presented. Missy Phelan so motioned, Jim Keck seconded, and the motion carried unanimously.

d. October 17 Moonlight Ride on the Rail Trail Announcement, Rain Date of October 18<sup>th</sup>.

e. VFW 125<sup>th</sup> Anniversary, September 29

Chairman Herr entertained a motion to add this consideration of the VFW 125<sup>th</sup> Anniversary proclamation to our agenda. John Wenzel so motioned, Missy Phelan seconded and the motion carried unanimously.

Mr. Keck announced that September 29<sup>th</sup> is the 125<sup>th</sup> Anniversary of the VFW Organization. The proclamation request from the VFW is to officially designate such date as "VFW Day." Chairman Herr entertained a motion of proclamation honoring that day as National VFW Day on September 29, 2024. George Mann so motioned, John Wenzel seconded, and the motion carried unanimously. Chairman Herr read the proclamation. This proclamation is attached to these minutes.

f. Executive Session

g. Executive Session Announcement – Chairman Herr stated there was a discussion of personnel and land issues.

With no further business to discuss, Chairman Herr entertained a motion to adjourn the meeting. George Mann so motioned, Jim Keck seconded, and the motion carried unanimously. The meeting adjourned at 8:20 pm.

Respectfully Submitted,

J. Ryan Strohecker  
Secretary-Treasurer

Recording Secretary  
Peg A Hess

**Proclamation**  
**Veterans of Foreign Wars of the United States 125th Anniversary**  
**September 29, 2024**

WHEREAS, the Veterans of Foreign Wars of the United States (VFW) was founded in 1899 by a small group of veterans whom returned from campaigns on Cuba and in the Philippines, banded together to create a veterans organization that would advocate on behalf of all veterans; and

WHEREAS, the VFW is a nonprofit veterans service organization comprised of eligible veterans and military service members from the active, Guard and Reserve forces; and

WHEREAS, the VFW's mission is to foster camaraderie among United States veterans of overseas conflicts, to serve our veterans, the military and our communities, and to advocate on behalf of all veterans; and

WHEREAS, since its inception the VFW has been instrumental in the establishment of the Veterans Administration, the national cemetery system, and the creation of every national veterans' memorial; and

WHEREAS, the VFW has played a vital role in virtually every significant piece of veterans legislation passed in the 20th and 21st centuries to include the Honoring Our PACT Act, the most significant expansions of veterans benefits in history; and

WHEREAS, the VFW's 125th anniversary is being observed on September 29, 2024, this date shall officially be known as VFW Day; and

NOW, THEREFORE, BE IT RESOLVED THAT I, ALLAN R. HERR, Chairman of the Board of Supervisor of Manor Township, do hereby proclaim September 29 as VFW Day in honor of the VFW's invaluable contributions to the veteran community in Lancaster and around the world. We hereby stand with the VFW to ensure veterans are respected for their service, always receive their earned entitlements, and are recognized for the sacrifices they and their loved ones have made on behalf of this great country.

IN WITNESS WHEREOF, I have  
Hereunto set my hand and the official seal  
of the Manor Township, this 3<sup>rd</sup> day  
of September, 2024.

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Allan R. Herr, Chairman, Manor Township Board of Supervisors