

Manor Township Supervisors Meeting

Monday, August 5, 2024

7:00 p.m.

Chairman Allan Herr called the meeting to order in the Manor Township Municipal Building at 950 West Fairway Drive, Lancaster, Pennsylvania on Monday, August 5, 2024 at 7:00 p.m. Chairman Herr introduced the Board of Supervisors and led those in attendance in the Pledge of Allegiance to the Flag.

Members Present: Jim Keck, George Mann, John Wenzel, Missy Phelan

Staff Present: Ryan Strohecker, Peg Hess

Visitors Present: See Attached Sign-In Sheet

Public Comment –

David Milisock, of 102 Spring Meadow Lane, distributed paperwork to the Board of Supervisors regarding traffic concerns. Ms. Phelan asked Mr. Milisock what has been surveyed from last month's meeting. There was not anything surveyed for Letort Manor. Mr. Milisock addressed some traffic concerns that he has.

John Erickson, of 510 Yorktown Road, commented that there is a sign over at Highville Fire Station regarding the new Fire station. What is the status of this and are they going to merge?

Chairman Herr stated that the Blue Rock Fire Commission Board is looking at a combination of a one central station. The station at Highville is owned by LCSWMA, which is in very poor condition. It is in need of repair, LCSWMA would eventually like to take the building down. Blue Rock Fire is looking at a site, we are at the point where we can make an agreement over to the landowner of this site. Chairman Herr stated hopefully next meeting they can have an update. Chairman Herr stated that they would look at bringing those two stations together. There are a lot of benefits to it but some disadvantages as well. This will simply the equipment plan, ongoing equipment replacement, staffing, etc. Chairman Herr stated in reference to the sign there will be a Capital Fund Drive to support the fire station for the opportunity for individual businesses to donate. That has not been started yet, primarily because there isn't an agreement on the property at this point. The timeframe would be hopefully having an agreement signed in the next month or two. Blue Rock is working toward the idea of a possibility of some grant coming out in 2024-2025, priority on those grants have been given to projects that are ready to go right now.

Consent Agenda - Previous Month Minutes, Financial Report and Accounts Payable, Traffic Commission; Police Report; Public Works Director Report; Township Manager's Report; Blue Rock Fire Rescue Report; and Building Permit Report – Chairman Herr entertained a motion to approve the previous month minutes, financial reports and pay all invoices on the accounts payable report and all reports presented. George Mann made a motion, Jim Keck seconded, and the motion carried unanimously.

Old Business -

- a. New Manor Township Summer Office Hours Trial
Monday – Friday 7:30am-6pm During June, July, and August

Mr. Strohecker commented that we now have June and July data from the Summer hours. The Office is keeping track of phone calls and foot traffic that happens during the off hours. The Police Department is little bit heavier as far as the Administration side. All in all with opening an half hour early and staying an hour and half late has not

yielded a lot of results/action for us. The newsletter went out a little bit late so that might have affected it. It has been pretty slow during those times. From a cost perspective it's not costing the tax payers any more money. The staff is here the same amount of time.

b. Proposed Right of Way Ordinance

Mr. Strohecker was hoping to come before the Board to pass the Ordinance onto the Planning Commission for their review. When we go through the Ordinance change like this, the process is a little bit different than when a plan comes through. However, our Attorney contacted Mr. Strohecker this afternoon and had some additional questions.

New Business -

a. Well Isolation Exemption-256 Rock Hill Road – The Township has had these requests before when people have to do repairs to their Septic Pump, sometimes they are not able to meet the 100-foot distance to their well. In case the formal Sewage Enforcement Officer has designed a plan to recommended approve the Well Isolation Exemption request. Chairman Herr entertained a motion to approve the well isolation waiver request as presented. George Mann made a motion, Missy Phelan seconded and the motion carried unanimously.

b. Time Extension Request – Legacy Crossin

Chairman Herr entertained a motion to acknowledge the letter was received and grant this request. George made a motion, Jim Keck seconded and the motion carried unanimously.

c. Letter of Credit Elimination – Walnut Hollow Poultry

Chairman Herr entertained a motion to full eliminate the letter of credit for Walnut Hollow Poultry based on the recommendation of the Public Works Director. George Mann so motion, Missy Phelan seconded and the motion carried unanimously. Mr. Strohecker commented that depending on the size of our Stormwater project, we do self-inspection.

d. Financial Security Elimination – 801 Walnut Hill Road

Chairman Herr entertained a motion to fully release the financial security for 801 Walnut Hill Road project as per the June 28, 2024 Rettew review letter. Jim Keck made a motion, George Mann seconded and the motion carried unanimously.

With no further business to discuss, Chairman Herr entertained a motion to adjourn the meeting. George Mann so motioned, Jim Keck seconded, and the motion carried unanimously. The meeting adjourned at 7:30 pm.

Respectfully Submitted,

J. Ryan Strohecker

Secretary-Treasurer

Recording Secretary
Peg A Hess