

Planning Commission Meeting Minutes

Monday, August 12, 2024

7:30 p.m.

Vice-Chairman Pam Shellenberger called the meeting to order on Monday, August 12, 2024 at 7:30 p.m. Vice-Chairman Pam Shellenberger led those in attendance in the Pledge of Allegiance to the Flag and introduced the Board.

Members Present: Pam Shellenberger, Keith Hoover, James Henke, Jarred Texter
Members Absent: Jay Provanzo, Martin Peak, Don Mann
Staff Present: Nate Taggart, Adrienne Kautz
Visitors Present: See Attached Sign In Sheet

Approve the Meeting Minutes from June 10, 2024 – Vice-Chairman Pam Shellenberger entertained a motion to approve the June 10, 2024 Planning Commission meeting minutes. Jared Texter made a motion to approve, Keith Hoover seconded the motion and it passed unanimously.

New Business

24-004 – Revised Final Subdivision Plan for James F & Deborah L Colgrove – The applicant is proposing to subdivide 3.712 acres from 3560 River Road and transfer said acreage to 74 Pittsburg Hill Road. The resultant lot of 74 Pittsburg Hill Road would become approximately 4.812 acres and 3560 River Road would be 2.044 acres. The properties are located in the Agricultural (A) Zone.

Austin Rhodes, of Trimble Surveyors, is here to represent the Colgrove plan. James and Deborah currently own 74 Pittsburg Hill Rd parcel, Deborah’s late mother owned the 3560 River Rd property. The mother has passed and they are going to be selling her property. The Colgroves would like to retain the acreage that was associated with it and are proposing to add it to their property by doing this subdivision.

Mr. Rhodes stated that they have already obtained zoning hearing board approval for the proposed lot sizes. Mr. Rhodes stated that they have addressed all but two of the comments in the most recent Rettew letter and they will be addressed shortly. They aren’t requesting any waivers.

Mr. Hoover asked if there is anything changing with the building rights. Mr. Taggart stated that there aren’t any.

Jarred Texter made a motion to move the Revised Final Subdivision Plan for James F & Deborah L Colgrove from a Briefing Item to Action Item. Keith Hoover seconded and the motion passed unanimously.

Jarred Texter made a recommendation to approve the Revised Final Subdivision Plan for James F & Deborah Colgrove of 74 Pittsburg Hill Road conditionally based on the Rettew letter dated July 24, 2024. Keith Hoover seconded, and the motion passed unanimously.

Public comment:

No Public Comment

Adjourn

With no further business to discuss, James Henke motioned to adjourn the meeting. The meeting adjourned at 8:00 p.m.

Respectfully Submitted,

Don Mann
Secretary

Recording Secretary, Adrienne Kautz