

Manor Township Supervisors Meeting

Tuesday, September 5, 2023

7:00 p.m.

Chairman Brandon Clark called the meeting to order in the Manor Township Municipal Building at 950 West Fairway Drive, Lancaster, Pennsylvania on Tuesday, September 5, 2023 at 7:00 p.m. Chairman Clark introduced the Board of Supervisors and led those in attendance in the Pledge of Allegiance.

Members Present: Brandon Clark, Allan Herr, John Wenzel, Missy Phelan, George Mann

Staff Present: Ryan Strohecker, Adrienne Kautz, Nate Taggart, Chief Colin Cleary

Visitors Present: See Attached Sign-In Sheet

Public Comment – None to report.

Consent Agenda

Previous Month Minutes, Financial Report and Accounts Payable, Traffic Commission; Police Report; Public Works Director Report; Township Manager’s Report; Blue Rock Fire Rescue Report; and Building Permit Report – Chairman Clark entertained a motion to approve the previous month minutes, financial reports and pay all invoices on the accounts payable report and all reports presented. Allan Herr motioned, George Mann seconded, and the motion carried unanimously.

Old Business

Ordinance 2-2023 – Amendment to Zoning Ordinance

Chairman Clark entertained a motion to adopt Ordinance 2-2023. John Wenzel motioned, George Mann seconded, and the motion carried unanimously.

New Business

Proposed Text Amendment – Chapter 425

Chairman Clark entertained a motion to send the proposed text amendment to the LCPC and the Manor township Planning Commission for review. Additionally, the Board of Supervisors would like to schedule a Public Hearing on the amendment for October 2, 2023 at 7pm at their regularly scheduled for Supervisors meeting. Allan Herr motioned, Missy Phelan seconded, and the motion carried unanimously.

Agricultural Security Area Declaration – 1226 Breneman Road

Chairman Clark entertained a motion to acknowledge receipt of the declaration and utilize the Standard Procedure. George Mann motioned, John Wenzel seconded, and the motion carried unanimously.

Resolution 13-2023 – Sewage Planning Module , Village at Funk Farm

Chairman Clark entertained a motion to adopt Resolution 13-2023. John Wenzel motioned, Missy Phelan seconded, and the motion carried unanimously.

Financial Security Release – 564 Shultz Road

Chairman Clark entertained a motion to fully release the financial security for 564 Shultz Road in the amount of \$8,517.94 plus any interest that would have accrued since the last bank statement. Allan Herr motioned, George Mann seconded, and the motion carried unanimously.

Stormwater Operations & Maintenance Agreement – Crossgates Phase II

Chairman Clark entertained a motion to accept the O & M agreement and financial security for Crossgates Phase II. George Mann motioned, Missy Phelan seconded, and the motion carried unanimously.

New Public Works Hire – Jeff Leaman

Chairman Clark entertained a motion to hire Jeff Leaman. George Mann motioned, Allan Herr seconded, and the motion carried unanimously.

Police Department Resignation – Robbie Peitzman

Chairman Clark entertained a motion accept the resignation of Robbie Peitzman effective August 14, 2023. George Mann motioned, Missy Phelan seconded, and the motion carried unanimously.

Lancaster County Commissioners Notification – C-PACE

Mr. Strohecker stated that there isn't anything that the Townships or Boroughs have to do in response to this. The County Commissioners has spoken about this public, it is essentially an incentive for private businesses to be able to get longer term funding at a lower interest rate then they would otherwise be able to get.

2024 Minimum Municipal Obligation's

Chairman Clark made a motion to accept the MMO's as presented. John Wenzel so motioned, Allan Herr seconded, and the motion carried unanimously.

Stormwater Operations & Maintenance Agreement – Meadow Lane Dairy

Chairman Clark made motion to accept the O & M agreement and financial security for Meadow Lane Dairy. George Mann so motioned, Allan Herr seconded, and the motion carried unanimously.

Financial Security Release – 300 Oakridge Drive

Chairman Clark made a motion to fully release the financial security for 300 Oakridge Drive in the amount of \$40, 136.89 plus any interest that would have accrued since the last bank statement. Allan Herr so motioned, John Wenzel seconded, and the motion carried unanimously.

Executive Session – to discuss two employee matters.

With no further business to discuss, Chairman Clark entertained a motion to adjourn the meeting. John Wenzel so motioned, Allan Herr seconded, and the motion carried unanimously. The meeting adjourned at 9:10 p.m.

Respectfully Submitted,

J. Ryan Strohecker
Secretary-Treasurer

Recording Secretary
Adrienne Kautz