

## Sharing the Road With School Buses

School days bring congestion: Yellow school buses are picking up their charges, kids on bikes are hurrying to get to school before the bell rings, and harried parents are trying to drop their kids off before work.

It's never more important for drivers to slow down and pay attention than when kids are present, especially before and after school.

If you're driving behind a bus, allow a greater following distance than if you were driving behind a car. It will give you more time to stop once the yellow lights start flashing. It is illegal in all 50 states to pass a school bus that is stopped to load or unload children.

- Never pass a bus from behind – or from either direction if you're on an undivided road – if it is stopped to load or unload children.
- If the yellow or red lights are flashing and the stop arm is extended, traffic must stop.
- The area 10 feet around a school bus is the most dangerous for children; stop far enough back to allow them space to safely enter and exit the bus.
- Be alert; children often are unpredictable, and they tend to ignore hazards and take risks.



## Reducing Pollutants with Municipal Separate Storm Sewer Systems



In order to improve the quality of the water that enters the Chesapeake Bay, Manor Township participates in the Municipal Separate Storm Sewer Systems (MS4) program. Mandated by the Environmental Protection Agency (EPA) and the Pennsylvania Department of Environmental Protection Agency, a MS4 is a conveyance designed to collect storm water runoff and to reduce the pollutants discharged into receiving waters.

As a township resident, you can help improve water quality by following these guidelines:

### Lawn and Garden

- Limit the use of fertilizers and pesticides and follow all recommended rates for use.
- Do not blow fertilizer onto the street or wash it into storm drains.
- Compost or recycle yard waste rather than placing it at the end of storm water pipe discharges. Improper disposal can cause the waste to enter waterways, clog storm water pipes, or possibly cause flooding.

### Vehicles

- Use your lawn or other unpaved surface when washing a vehicle. This will minimize the amount of soapy, dirty water flowing into the storm drain and eventually into a nearby stream or creek.
- Clean up all spilled fluids with an absorbent material as soon as possible. Do not wash the fluid into storm drains.

The Township is committed to the responsibility of reducing water pollution. Storm water inlets and easements are inspected on an annual basis to identify any illegal dumping or erosion control issues. Pollutants that are commonly found include oil, paint, concrete, yard waste, sediment, pet waste, and litter. All of these illicit discharges lead to waterway pollution. Please report any discharges to our Township office by calling 717-397-4769.

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## HIRE THE RIGHT CONTRACTOR

While most contractors in this area enjoy excellent reputations, don't be taken in by unscrupulous home improvement workers. By requiring all contractors working in the residential home improvement industry to register in a statewide database, the Home Improvement Consumer Protection Act works to weed out "fly-by-night" contractors who take advantage of unwary homeowners. Consumers in Pennsylvania are able to verify registration with the Attorney General's office by calling toll-free (888) 520-6680.

Consumers hiring a home improvement contractor can follow some basic steps to make sure the person or company is legitimate and able to do the requested work.

### To choose a reputable contractor, you should:

- Take your time choosing a contractor. Most problems occur when consumers fail to investigate carefully before hiring them.
- Ask for an insurance certificate to verify current workers compensation and general liability insurance.
- Ask for references. Talk with others who have had work done by them about the company's capabilities and quality of work.
- Always insist on a written contract and change orders. Include any warranties, guarantees, or other promises in the contract.
- Be specific about starting and completion dates, knowing that some delays are unavoidable and beyond their control.
- Beware of an unusually low bid or advertised price. If they can't pay for labor, materials and overhead, you're both in trouble.
- Select a contractor you are comfortable with - one who understands your tastes and needs and you can communicate easily with.

### Some warning signs of possible trouble:

- The contractor does not display a state-issued registration number on all documents or advertisements.
- He doesn't supply references, or previous clients have reservations about them.
- A salesperson tries to pressure you into signing a contract.

Visit [www.attorneygeneral.gov](http://www.attorneygeneral.gov) or call the Bureau of Consumer Protection at 800-441-2555 with any questions.

Planning & Zoning forms are available at the Township Office and website.



## WHOLE HOME REPAIR PROGRAM

There is a new program at Lancaster County Housing and Redevelopment Authority called the Whole Home Repair Program. This program will provide funding to address habitability and safety concerns, provide measures to improve energy or water efficiency, and make units accessible for individuals with disabilities. For City homeowners, a grant will be available for up to \$25,000. For County homeowners, a grant will be available for up to \$25,000 and a loan is available for up to an additional \$25,000, totaling up to \$50,000. The loan is a zero percent (0%) interest deferred payment loan.

**For more information,  
call 717-394-0793, x220-x209  
or visit the website at [www.LCHRA.com](http://www.LCHRA.com)**



## The Cookie Nook

### LEMON COOKIES

#### Ingredients:

- |                        |                              |
|------------------------|------------------------------|
| 1-1/2 C Flour          | 1 Egg                        |
| 1/2 tsp. Baking Powder | Zest and Juice of 1 Lemon    |
| 1/2C (1 stick) Butter  | Powdered Sugar (for coating) |

#### Directions:

1. Whisk flour and baking powder together. Cream butter and sugar with electric mixer. Add 1 egg and zest of lemon. Add lemon juice. Stir in flour mixture and refrigerate for 1 hour.
3. Roll into small balls and coat with 10X sugar. Place on cookie trays lined with parchment paper or silicone sheet.
4. Bake at 350° for 13-14 mins. Cool on cookie trays. Enjoy!

*Recipe Courtesy of Dawn Doman*

If you would like to share a recipe that could be chosen to appear in our newsletter, please email complete recipe along with your name to [AKautz@manortwp.org](mailto:AKautz@manortwp.org).



# Leaf Collection



During the fall of 2022, the Manor Township Public Works Department collected 324 truckloads of leaves, that weighed over 500 tons. Curbside collection for 2023 is scheduled to begin the week of October 16, 2023.

Residents can check for daily leaf collection information on the Township's website at [www.manortwp.org](http://www.manortwp.org). Curbside collection typically concludes the first full week of December.

Residents who live along Millersville Road and Columbia Avenue will receive leaf collection on the following weeks: October 23rd, November 6th and 20th, and December 4th.

## Each year we remind our residents to follow these simple guidelines.

- Leaves must be placed in a row along the edge of the street.
- Leaves must be loose and not bagged for collection.
- Tree branches, bush trimmings, plants, grass clippings, and ornamental grass are prohibited and will not be accepted.
- Leaves must be accessible to the collection crew.
- Leaves that are obstructed by parked vehicles will not be collected.
- Leaves must not be placed on storm water drains. Residents are encouraged to help to keep streets from flooding by keeping storm drains open so storm water can drain into the collection system.

Township residents not serviced by curbside collection may bring their leaves to the Township's Leaf Compost Facility for free disposal, Monday thru Wednesday between 8:00 a.m. and 3:00 p.m., starting on October 16th and continuing until December 6th.

**LEAF COLLECTION BEGINS OCTOBER 16TH**

## Christmas Tree RECYCLING

In 2023, Manor Township recycled 619 Christmas Trees. For your convenience you may dispose of your Christmas tree at any of our four drop-off locations. There is no charge for this service for Manor Township residents. Drop-off locations are identified at Charlestown Park, Greider Park, Washington Boro Park, and Creswell Park. The drop-off program will begin on December 26th and be available until Sunday, January 21, 2024. To place your tree at one of these locations, they must be free of ornaments, lights, stands, and tinsel. You are required to remove plastic bags as well as covers and dispose of them properly. The trees will be chipped into mulch, which is utilized in the Township's parks.



For current Township information, be sure to visit our Facebook page:

[www.facebook.com/manortownship](https://www.facebook.com/manortownship)



## FALL COMPOST DATES & TIMES

In 1991 Manor Township started the process of exploring options for leaf disposal. At the time the Township was collecting just over 200 dump truck loads of leaves each autumn. The long standing practice of dumping leaves on farm fields was quickly becoming a burden to farmers. The idea of municipal composting operations were somewhat new, but the concept seemed like a potential solution.

The Township not only composts Manor's leaves at our facility which is located at 2783 Charlestown Road, we receive leaves from neighboring Township's and Boroughs.

Once leaves are brought to the site they are placed in rows for composting. Naturally occurring microorganisms found on leaves are primarily responsible for the composting of leaves. However, there are several other factors that affect the rate of composting – temperature, moisture, and air. Moisture is regularly monitored and maintained. The rows are turned based on the temperature of the leaves, allowing more oxygen through the piles, which is necessary for decomposition. Typically, leaves are finished composting in ten months. Once composting is complete, the compost is screened to remove any objects that have not been composted. The compost is known for its high quality, as customers from all over Lancaster County come to purchase the finished product.

The Township does offer the compost for sale to the general public at a cost of \$15 per cubic yard. The site will be open to the public from 9:00 a.m. to noon on the following Saturday's: September 23rd, October 14th, November 4th and 18th, and December 2nd; and Wednesday's from 3:00 - 6:00 p.m. on September 27th and October 25th.



## PARKING ORDINANCE

Manor Township would like to remind residents that there is an ordinance prohibiting parking vehicles with expired registrations and/or inspection stickers on public streets. In addition, under the PA Vehicle Code, a vehicle may be considered abandoned if it is left on or along a highway or other public property for more than 48 hours without bearing a valid registration, a current inspection, and an ascertainable vehicle identification number. Please make sure your vehicle registration and inspection are current if you are parking on the street.



The Manor Township Police Department will be joining VFW Post 7294 for a Trunk-or-Treat event on October 26th from 6:00 - 8:00 p.m. at 219 Walnut Hill Road. Bring the kids so they can show off their costumes and get some treats and prizes! We'll also be hosting more *Coffee with a Cop* events, so please check our Facebook page for dates and locations.

## Commercial Property Assessed Clean Energy (C-PACE) Financing Program

The Lancaster County Commissioners have notified all municipalities of their intention to establish a C-PACE program for owners of commercial property. This program would allow business owners to potentially receive special financing for energy efficiency, clean water or water conservation projects. As information becomes available, business owners should reach out to the County about specifics of the program as Manor Township has little to do with the program and how it works.

More information about C-PACE can be found at [www.PennsylvaniaCPACE.org](http://www.PennsylvaniaCPACE.org) or call the County Commissioners at 717-299-8300.



### NOVEMBER 5, 2023 - DAYLIGHT SAVING TIME ENDS

When local daylight time is about to reach 2:00 a.m. on Sunday, November 5, 2023, clocks are turned backward 1 hour to 1:00 a.m. local standard time instead.

## SNOW REMOVAL

The Public Works Department knows as the last leaves fall the next area of focus becomes snow removal. Manor Township is committed to continue to provide outstanding snow removal services for your safe winter travel. The Public Works Department along with four additional contractors are committed to keep the 113 miles of Manor Township roads as safe as possible in adverse conditions.

You too can help our crew by following a few simple reminders:

- Do not push or throw snow into the roadway at anytime. This creates hazardous driving conditions and is a violation of both PA law and Township ordinance. Violators can be prosecuted.
- Make sure your mailbox is secured tightly on a sturdy post. Damage caused by plowed snow is the property owner's responsibility.
- Manor Township does not have a snow removal ordinance for sidewalks. However, residents are encouraged to clear snow and ice from walks after plowing is completed.
- If you must drive, do so at a minimal speed and give the snow plow operators plenty of room to do their work. Remember, if you cannot see the mirrors of our truck, our drivers cannot see you.
- Vehicles should be removed from the street so that operators can plow from curb to curb. This allows storm drains to be cleared and melted snow to enter the drainage system and not pond and refreeze on the road.
- Plowing cul-de-sacs becomes more difficult to plow when vehicles are parked on the street, due to limited space for snow to be pushed.
- Place one or two stakes along the edge of your property to help the snow plow operator distinguish where the edge of the road and lawn meet. The Township will not repair lawns damaged by plows if lawns are not marked.

In addition to the 113 miles of Township roads there are approximately 40 miles of State owned roads in Manor Township. Winter maintenance of the following roads is the responsibility of PennDOT: Central Manor Rd., Penn St., Blue Rock Rd. (between Penn and George St.), Franklin Rd., Safe Harbor Rd., Walnut Hill Rd., Columbia Ave., Millersville Rd., Water St., River Rd., and Donerville Rd. (between Blue Rock Rd. and Columbia Ave.). To reach PennDOT with any concerns, please call 717-299-7621.





## REMINDER REGARDING JUNIOR DRIVER'S LICENSES

For persons 16 or 17 years of age, Junior Driver's licenses are valid between 5:00 a.m. and 11:00 p.m., unless accompanied by a spouse 18 years of age or older, parent, or legal guardian. There are exceptions for employment and members of a fire department, etc. but the Junior Driver must have an affidavit or certificate of authorization signed by their employer, supervisor or fire chief indicating their work or school schedule.

A Junior Driver must wear a seat belt at all times. Failure to do so is now a primary violation for drivers under 18. It is also their responsibility to make sure ALL passengers are seat belted. If an unbelted passenger is under 18, the Junior Driver may be cited.

In the first six months, a Junior Driver may only carry one additional passenger, unless the additional passenger is an immediate family member (brother, sister, step-brother or step-sister, foster brother or sister). This provision does not apply if the Junior Driver is accompanied by a parent or legal guardian. After the first six months, a Junior Driver can only carry three non-family members until their 18th birthday.

## RECYCLING BASICS

Recycling is mandatory in Manor Township. No recyclable materials are permitted in trash containers.

This is a comingled recycling program: cans, glass, plastics, and paper, etc. do not have to be separated by color or type. Place all of these items together in one container. Recycle containers can be purchased at the Township Office for \$2.00 each. If you wish to buy your own container, be sure it is clearly marked RECYCLING.

The following items are recyclable, *should be thoroughly cleaned and placed inside your recycling container*:

**PLASTIC:** #1 through #7 (soda/water bottles, milk jugs, etc.).

**GLASS:** Clear, brown, blue, or green glass food and beverage containers.

**METAL:** Aluminum beverage cans, steel food and beverage cans, aerosol cans, paint cans.

**PAPER:** Newspapers, magazines, office paper, cardboard and paper-board, telephone books, paper bags, junk mail, etc.

**CORRUGATED CARDBOARD:** Break down boxes as flat as possible and put them out next to your recycling bin or take them to the Township facility at 950 W. Fairway Drive and deposit into the cardboard dumpster.

Check the weather. If the weather calls for high winds or rain, keep recycling inside until the following week, if possible. Wet cardboard products are more difficult to process.

ILLEGAL DUMPING OF ANY REGULATED MATERIAL IS A PUNISHABLE OFFENSE. MANOR TOWNSHIP WILL ENFORCE ALL REGULATIONS AND IMPOSE PENALTIES ON VIOLATORS.



## Halloween Safety

Halloween is quickly approaching and it is important to remember a few safety tips while trick or treating.

### COSTUME SAFETY

- Make sure costumes fit so that children can easily walk without tripping.
- Wigs and beards should be properly attached so they do not obscure vision.
- Use light colors, decals or reflective tape so children are visible to motorists at night.
- Buy flame resistant costumes or make them from flame resistant materials.
- Make sure you can see well through masks.
- Use make-up instead of a mask.

### STREET SAFETY

- Walk on sidewalks. If there is no sidewalk, walk on the left side of road, facing traffic.
- Cross streets at an intersection or crosswalk.
- Wait for proper traffic signals to cross.
- Avoid running out between parked cars.
- If riding a bike, it should have reflectors, a headlight and a horn or bell.

### TRICK-OR-TREATING

- Save candy until you get home so that it can be checked before eating.
- Have parents or a responsible adult examine ALL CANDY / TREATS.
- Wash fruit and slice it into small pieces, checking it for anything inedible.
- Report any suspicious treats to the police.
- Don't go into anyone's house unless you know them.
- Trick-or-treat in groups and with parents accompanying young children.

*Be Safe & Have Fun!*

### TRICK-OR-TREAT NIGHT

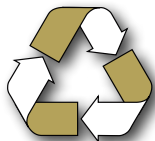
**Tuesday, October 31st  
6:00 p.m. - 8:00 p.m.**

*for Manor Township*



**Manor Township  
Board of Supervisors**

950 West Fairway Drive  
Lancaster, PA 17603



*Printed on recycled paper*

PRESORTED STANDARD  
U.S. POSTAGE  
**PAID**  
LANCASTER, PA  
PERMIT NO. 1746

## MANOR TOWNSHIP'S UPCOMING PROGRAMMING

Full details of all programs can be found at [www.manortwp.org](http://www.manortwp.org) or by calling 717-397-4769.



### *Holiday Hours*

The office will be closed on  
the following dates:

**Monday, October 9th**  
Columbus Day

**Thursday, November 23rd and  
Friday, November 24th**  
Thanksgiving

**Monday, December 25th**  
Christmas Day



### COMMUNITY CALENDAR

Each December, Manor Township mails out complimentary calendars to all interested residents, which contain important municipal information and dates for the upcoming year. If you currently do not receive one and would like to, please contact the Township office at 717-397-4769 or [AKautz@manortwp.org](mailto:AKautz@manortwp.org) to be added to the mailing list.



## BLUE ROCK FIRE RESCUE

### NEEDS YOUR HELP!

#### ***WE NEED:***

- Firefighters
- Collapse Rescue Team Members
- EMS Quick Response Personnel
- Water Rescue Personnel
- Fire Police Officers
- Wildland Firefighters
- Decon Team Members
- Administrative Assistance

#### ***We will provide and pay for your training***

Volunteering in your community is one of the most  
rewarding things you will ever do.

#### ***INTERESTED?***

CALL 717-872-9345, ext. 0  
[www.bluerockfire.com](http://www.bluerockfire.com)

Dept. H.Q.,  
26 E. Charlotte Street  
Millersville, PA 17551

