

Planning Commission Meeting Minutes

Monday, August 8, 2022

7:00 p.m.

Vice-Chairman Pam Shellenberger called the meeting to order on Monday, August 8, 2022 at 7:00 p.m. Ms. Shellenberger led those in attendance in the Pledge of Allegiance to the Flag and introduced the Board.

Members Present: Don Mann, Mark Harman, James Henke, Martin Peak
Members Absent: Keith Hoover, Jay Provanzo
Staff Present: Nate Taggart
Visitors Present: See Attached Sign In Sheet

Approve the Meeting Minutes from July 11, 2022 – James Henke entertained a motion to approve the July 11, 2022 minutes. Mark Harman seconded, the motion carried unanimously.

New Business

22-007-Sketch Plan for Steven Funk Subdivision – 17 Second Street & 37 Charlestown Road – The applicant is proposing to construct seven single family detached dwelling units. The properties are zoned Village.

Joyce Gerhart, of RGS Associates, along with Mr. Funk, were present. There are two properties located at the corner of Charlestown Road and Second Street that combine to be about two acres in total. Mr. Funk is proposing to subdivide the property into seven single family lots. Ms. Gerhart has a review letter from Rettew and is requesting the Planning Commissions thoughts on this project.

Ms. Shellenberger commented that, in the past, the Planning Commission has recommended deferral for the curbs and sidewalks for similar types of projects. Mr. Henke agreed with Ms. Shellenberger that this has been done in the past. Mr. Taggart agreed that this is appropriate way to go with the plan.

Mr. Taggart has to get Public Works opinion on this project as well. Mr. Henke asked if the Township would require additional right-of-way. Mr. Taggart stated that is an item he would have to check into with the Public Works Department.

Mr. Henke stated that an NPDES Permit would be required. Mr. Funk stated that Kenneth Homebuilders would like to purchase six of the lots so they will be responsible for obtaining the NPDES permit.

Public Comment - There was no public comment.

Other Business - No other business to report.

Adjourn

With no further business to discuss Mr. Peak motioned to adjourn the meeting. The meeting adjourned at 7:30 p.m.

Respectfully Submitted,
Don Mann, Secretary

Recording Secretary
Adrienne Kautz