

## Manor Township Supervisors Meeting

Monday, April 4, 2022

7:00 p.m.

Vice-Chairman Allan Herr called the meeting to order in the Manor Township Municipal Building at 950 West Fairway Drive, Lancaster, Pennsylvania on Monday, April 4, 2022 at 7:00 p.m. Vice-Chairman Herr introduced the Board of Supervisors and led those in attendance in the Pledge of Allegiance.

Members Present: Allan Herr, John Wenzel, Missy Phelan, George Mann  
Members Absent: Brandon Clark  
Staff Present: Ryan Strohecker, Adrienne Kautz, Nate Taggart  
Visitors Present: See Attached Sign-In Sheet

### Public Comment

Patricia Beaumont, of 145 Carol Drive, asked the Supervisors if they would be willing to come to her property to take a look at the problem with some of the erosion. Their property borders the Barley Farm, and there is tremendous amount of erosion from the stormwater damage coming off the Farm and properties above.

Mr. Strohecker commented that staff has been out to her property to examine the stormwater issue. Ms. Beaumont has been told to work with both developers to develop a solution. Ms. Beaumont stated there has been no remedy to the stormwater issue.

Leah Bacon, 194 Springdale Lane, wanted to thank the Township for having police awards on the agenda. Ms. Bacon addressed the Supervisors that were at last month's meeting with regards to the spending plan for \$2.2 million in American Rescue Plan Act money. This was the first time the plan was introduced to the public. At that meeting it was listed for approval on the agenda. It is highly unusual for new business at this magnitude to be introduced and adopted in the same meeting. Many residents spoke up about parts of this spending plan or asked that the vote be delayed until the following month. The Supervisors not only went ahead and adopted the plan, but they didn't even respond to the residents' inquiries.

Mr. Wenzel responded by saying that this plan was discussed at the Supervisors Work Session, which is a dialog that the Supervisors had regarding the plan. The Work Session is a public meeting, and it was advertised on the website and in the Lancaster Newspaper. The American Rescue Plan has also been advertised in the newsletter. The items listed on the plan are all established to make the Township better. Mr. Wenzel gave an example of an item on the American Rescue Plan Act to purchase body cams for the Police Department, which are a really important part for not only the police but for the residents.

Ms. Bacon stated it would have been a wonderful opportunity for the residents to attend the Work Session. Ms. Bacon received Right to Know information that stated the meeting was

advertised on January 13<sup>th</sup> for a January 17<sup>th</sup> meeting. Anyone reading Legal Notices would have not had much notice, and this meeting was not mentioned at the Supervisors meeting which she attended. Ms. Bacon is trying to stay apprised of these meetings. Ms. Bacon stated if you want the public to be informed, the majority of the public is not going to be able to attend a weekday morning Work Session.

Mr. Strohecker commented that the date of the Work Session was not determined at our January meeting. That Work Session is designed to have Staff interact with the Supervisors as to what the goals are for the year.

Mr. Strohecker also stated that the American Rescue Plan can be adjusted. This plan is going to be brought before you again over the course of this year to make adjustments. The Federal Treasury has given us a guideline on how to spend the money. The reason why it moved so quickly through the process is because to order specific items on the plan there is a back log, the Township needs to place orders now or we won't be able to get the items in 2022. There are many items that we have ordered which are on back order and could arrive anywhere from six months to a year from now.

Mary Glazier, 269 Chestnut Grove Road, she was disappointed that there wasn't more of an opportunity for public input for such a significant amount of money.

Mr. Strohecker commented this plan will be on the agenda in future as well. The Township will take suggestions from the public for uses to spend the money. Mr. Herr commented that the Township is aware that the numbers presented are just ballpark numbers and are very flexible and moveable. This plan will probably be on our agenda numerous times, as we see items that we have allocated funds for.

Mark Scheuchenzuber, 112 Joseph Road, stated that he has concerns about his neighbors working on their vehicles in their driveways and car jacked up for months at a time. Mr. Scheuchenzuber asked if there are any ordinances in regard to this type of behavior. Mr. Strohecker commented that we do respond to every complaint. Our Zoning Officer does handle the complaints and follows up with them. There are times when a complaint comes in that is not an ordinance violation. Mr. Taggart did comment that is in progress; however, it doesn't happen overnight. The Township has worked with situations in the past and the resident has cleaned up their property. Then later down the road the situation goes back to the way it was, it is an ongoing problem. Mr. Taggart did comment that there is a process we have to go through, for example sending notices and fines.

## **Consent Agenda**

**Previous Month Minutes, Financial Report and Accounts Payable, Traffic Commission; Police Report; Public Works Director Report; Township Manager's Report; Blue Rock Fire Rescue Report; and Building Permit Report** – Vice-Chairman Herr entertained a motion to approve the previous month minutes, financial reports and pay all invoices on the accounts payable report

and all reports presented. George Mann so motioned, Missy Phelan seconded and the motion carried unanimously.

## **Old Business**

### Resolution 13-2022-American Rescue Plan

Mr. Strohecker stated that the Township has to report back to the Federal Government how we are going to spend the money. Some municipalities are trying to find the largest purchase item or the easiest way to report this to the Federal Treasury. Most of the municipalities are allocating the money to police payroll because this is the largest portion of our money. This particular Resolution is a formality that Mr. Strohecker can take to the National Federal Treasury to show them that of the \$2.2 million dollars we are spending that on police salaries. Vice-Chairman Herr entertained a motion to adopt Resolution #13-2022 American Rescue Plan. John Wenzel so motioned, Missy Phelan seconded and the motion carried unanimously.

## **New Business**

### Police Officer Hire

Vice-Chairman Herr entertained a motion to hire Bryce Schaffer in the Police Department. George Mann so motioned, John Wenzel seconded and the motion carried unanimously.

### Public Works Hire

Vice-Chairman Herr entertained a motion to hire Brian Neff in the Public Works Department. George Mann so motioned, John Wenzel seconded and the motion carried unanimously.

### Briefing Item-Lot Add-On Plan – 1708 Columbia Avenue and 24 Albright Avenue

Todd Smeigh, D.C. Gohn Associates, Inc., has been working with Leroy A. Mellinger legal counsel to get certain properties ready for Public Auction. These properties exist between Albright Avenue, Columbia Avenue and Yale Avenue. The plan is to take the tiny lot and make it into a more typical residential lot without compromising any issues with the remaining lot. There is a Stormwater basin which straddles most of these properties. This plan will change the small residential plot to a more nominal size lot.

Vice-Chairman Herr entertained a motion to move this from a briefing item to action item. John Wenzel so motioned, George Mann seconded and the motion carried unanimously.

Vice-Chairman Herr entertained a motion to conditionally approve the lot add-on plan for the estate of Leroy A. Mellinger based on the February 18, 2022 Rettew letter. George Mann so motioned, Missy Phelan seconded and the motion carried unanimously.

### 2022 Material Bids

Vice-Chairman Herr entertained a motion to approve the recommended bidders on the 2022 Bid Talley Sheet as presented. John Wenzel so motioned, George Mann seconded and the motion carried unanimously.

### Bridge Attorney Appointment

The Township Supervisors has decided to delay this decision as it relates to the bridge at the Safe Harbor Dam. The Supervisors need to do some more research as far as it relates to appointing a new Attorney to represent the Township. This will most likely be on next month's agenda.

Ms. Glazier asked the Supervisors when they believe the bridge will be open for use. Mr. Herr stated that at this point we do not know for sure. One of the final stages involves an epoxy application and they cannot do that when any temperature would drop below 50 degrees including overnight temperature.

### Escrow Release and Plan Withdrawal-Iglesia Casa de Bendicion

Mr. Strohecker stated the church has submitted a Stormwater plan that is in conjunction with expanding their parking lot. The church does not have the money to complete the plan and has not started actual work on the plan. They have requested that the Supervisors approve the withdrawal of the plan and return of the escrow money.

Vice-Chairman Herr entertained a motion to approve the withdrawal of the recorded plan and return the full escrow dollars totaling \$69, 785.65 for Iglesia Casa de Bendicion. George Mann so motioned, Missy Phelan seconded and the motion carried unanimously.

### LCSWMA-Notice of Intent to Apply for SRBC General Permit

This is a formality that LCSWMA has notified the Township that they have applied for this particular permit.

### Act 14 Notification-Indian Run at Neville Property Floodplain Restoration

This is a formality of a notification for a property at Indian Run for Floodplain restoration.

### Police Awards

Chief Graeff presented Officer Chuck Snyder, Corporal Mark Burkholder, Officer Troy Rogers, Officer Clay Smoker with a "Life Saving Award". These police officers assisted with saving a life on February 3, 2022. This accomplishment reflected credit upon these Officers and Manor Township Police Department. Chief Graeff introduced Mr. Larry Conte who is the individual that the police officers helped save. Mr. Conte stated that he didn't know anything had happened for about 3 or 4 days after the accident had occurred. Mr. Conte was at home in their basement. His wife had just finished her exercises and was in the shower. He came up to their kitchen and that was the last thing he knew. Mr. Conte fell on the floor and his heart stopped. Mrs. Conte came out because she heard him hit the floor and she started chest compressions and knew she couldn't resolve the situation. She stopped, dialed 911 and went back to chest compressions. The police officers came on scene within five minutes and took over indefinitely to save Mr. Conte's life. Mrs. Conte commented that she and her husband will be eternally grateful to the police officers.. Mr. Conte was taken to the hospital in an ambulance that day and spent a few weeks there and in rehab. The four officers that were

called to the scene all did different things whether chest compressions or AED. Mr. Conte owes his life to the police officers and tonight we are here to recognize these officers.

Chief Graeff stated that the Police Department started an awards program last year. Tonight, the Police Department is giving out their first award, which is the Police Officer of the Year award. Chief Graeff asked Detective Colleen Tatara to come forward to receive the award. Chief Graeff presented the award to Detective Tatara. Detective Mazur stated that for the first year being promoted to Detective, she put a lot on Detective Tatara. There were multiple felony investigations that Detective Tatara worked thoroughly through. Detective Mazur commented on how proud she is for the work that Detective Tatara did for her so far throughout the year. Sergeant Long stated that in the year 2021 Detective Tatara was assigned 35 cases and she successfully cleared 26 of those cases. Of the 26 cases, 9 felony arrests were made. One of the most notable cases that she investigated was a series of burglaries that occurred down near the Safe Harbor Dam, turning into an investigation between Lancaster and York Counties over which \$100,000.00 worth of property was recovered. Detective Tatara led that case and was able to make several arrests from that.

Detective Tatara stated that this year has been challenging. She received some off the wall kind of cases but loved every minute of it as serving in Manor Township. Detective Tatara thanked Detective Mazur for assisting in some of these cases that are still very new to her.

With no further business to discuss, Chairman Clark entertained a motion to adjourn the meeting. George Mann so motioned, John Wenzel seconded and the motion carried unanimously. The meeting adjourned at 8:12 p.m.

Respectfully Submitted,

J. Ryan Strohecker  
Secretary-Treasurer

Recording Secretary  
Adrienne Kautz