

Manor Township Supervisors Meeting

Monday, March 7, 2022

7:00 p.m.

Chairman Brandon Clark called the meeting to order in the Manor Township Municipal Building at 950 West Fairway Drive, Lancaster, Pennsylvania on Monday, March 7, 2022 at 7:00 p.m. Chairman Clark introduced the Board of Supervisors and led those in attendance in the Pledge of Allegiance.

Members Present: Brandon Clark, John Wenzel, Missy Phelan, John Wenzel, Allan Herr
Staff Present: Ryan Strohecker, Adrienne Kautz, Mark Harris, Nate Taggart
Visitors Present: See Attached Sign-In Sheet

Public Comment

Joan Matterness, 213 Sutherland Road, gave the Township Supervisors a letter that addresses her concerns. Ms. Matterness requested to not address this issue publicly.

Consent Agenda

Previous Month Minutes, Financial Report and Accounts Payable, Traffic Commission; Police Report; Public Works Director Report; Township Manager's Report; Blue Rock Fire Rescue Report; and Building Permit Report – Chairman Clark entertained a motion to approve the previous month minutes, financial reports and pay all invoices on the accounts payable report and all reports presented. Allan Herr so motioned, John Wenzel seconded and the motion carried unanimously.

Old Business

Manor Sewer and Crossgates Sewer System Sale Update

Chairman Clark stated that there is a letter being mailed to West Lancaster and Crossgates residents explaining how we have been maintaining the sewer system. It was our intent from the beginning that the Sewer System be sold to Lancaster Area Sewer Authority.

New Business

Police Department Promotions

Chairman Clark made a motion to promote Kimberly Geyer to Lieutenant. John Wenzel seconded and the motion carried unanimously. Chief Graeff commented that Sergeant Kimberly Geyer has been with us for 25 years. Sergeant Geyer has been Chief's right hand, assisting with administering the department.

Chairman Clark made a motion to promote Andrew Long to Sergeant. Allan Herr seconded and the motion carried unanimously. Chief Graeff commented that Corporal Long has been with the Township for four years.

Chairman Clark entertained a motion to promote Pete Papadopoulos to Corporal. Allan Herr so motioned, John Wenzel seconded and the motion carried unanimously. Chief Graeff commented that Pete has been one of their temporary Criminal Investigators.

Chairman Clark entertained a motion to promote Trevor St. Clair to Corporal. John Wenzel so motioned, Missy Phelan seconded and the motion carried unanimously. Chief Graeff commented that Trevor is one of the most likeable individuals in the Police Department. Officer St. Clair has helped run the National Night Out and operate Coffee Time with Cops. Chief Graeff commented that Officer St. Clair has always had tenacity.

Chairman Clark commented that all the candidates that were brought before the Supervisors to be interviewed were excellent candidates. As Supervisors it makes us proud to know that we have employees that truly care about the Township and want to make it a better place.

Public Works Hire (Retroactive)

Chairman Clark entertained a motion to hire Harold Trout III effective February 9, 2022. John Wenzel so motioned, Missy Phelan seconded and the motion carried unanimously.

Manor Township Septic Hauler Appointment

Chairman Clark entertained a motion to appoint Sonlight Services as the Township approved septic hauler for enforcement purposes only. Allan Herr so motioned, John Wenzel seconded and the motion carried unanimously.

PENNDOT Escalator Clause

Chairman Clark entertained a motion to approve the escalator clause based on the PENNDOT specifications for 2022. John Wenzel so motioned, Allan Herr seconded and the motion carried unanimously.

Memorandum of Understanding-Lancaster County Conservation District

Patricia Beaumont, 145 Carol Drive inquired as to where she can find this memorandum.

Mr. Strohecker replied that if Ms. Beaumont is interested in this document, Mr. Strohecker can email it to her.

Chairman Clark entertained a motion sign the MOU with regards to the Lancaster Conservation District. John Wenzel so motioned, Missy Phelan seconded and the motion carried unanimously.

Resolution 12-2022 – Trick or Treat Policy

Chairman Clark stated this policy came about when there was some confusion in 2019 and 2021 over the Trick or Treat Policy. The Township has decided to adopt the same policy that the LIMC has adopted which is to hold Trick or Treat on October 31 regardless if it happens to fall on a Saturday or Sunday and regardless of what the weather happens to be. The time of Trick or Treating would be between 6:00pm and 8:00 pm without exception.

Chairman Clark entertained a motion to adopt Resolution 12-2022 as submitted. Allan Herr so motioned, Missy Phelan seconded and the motion carried unanimously.

Mr. Strohecker commented that this Resolution (Trick or Treat Policy) does not preclude a neighborhood or other groups from celebrating Trick or Treat on a different night. As a result of inclement weather the Township does not feel like the Township needs to regulate this.

Non-Uniform Wage Adjustments

Chairman Clark entertained a motion to retroactively adjust the non-uniform wages per the Township Manager's proposal. Allan Herr so motioned, John Wenzel seconded and the motion carried unanimously.

American Rescue Plan Proposal

Mr. Strohecker commented that we are receiving \$2.2 million dollars from the Federal Government. The first payment was June of last year and the Township will receive the second one this year. The Township has been charged with recommendation of how to spend the money. Mr. Strohecker explained that department heads have been working on this process to present to the Supervisors. The proposal that is being presented has been designed to positively affect the Township for future expenditures.

Leah Bacon, 194 Springdale Lane, stated that the proposal sounds like a good use of the money. Ms. Bacon stated this is her first understanding of the proposal coming out to public. She believes that there should be a month in between presenting it and accepting the plan, so the public has time to react or provide feedback.

Geraldine Wushanley, 120 Scarborough Lane, commented about the proposed American Rescue Plan Proposal.

John Ericson, 510 Yorktown Road, asked if there will be any recurring expenses by doing any of the items listed on the proposal. Mr. Strohecker commented that there would be some recurring expense. Mr. Ericson stated it would be good to indicate that on the proposal as well.

Patricia Beaumont, 145 Carol Drive, also came to hear about the proposal. She inquired about the WIFI Towers for those students who don't have access to the internet in the rural communities. Ms. Beaumont also inquired about the endowment for Penn Manor Education Foundation.

Ms. Phelan stated that the endowment for the Penn Manor Education Foundation is an entity as a whole. Different people can donate money to be used for scholarships.

Mr. Strohecker stated the Township's goal is to provide scholarships that are associated with Manor Township, which would be politics and recognizing the significance of the agricultural community.

Mr. Herr commented that the scholarship would be geared toward a Penn Manor student who resides within the Township and has access to the agreement.

Karen Haines, 1890 Manor Ridge Drive, asked how the 15-passenger van would be utilized. Mr. Strohecker commented some of the ways the van would be utilized for the Summer Playground program, Turkey Hill Country Classic, and tours hosted by the Manor Township.

Chairman Clark entertained a motion to accept the ARPA proposal as presented. John Wenzel so motioned, Allan Herr seconded and the motion carried unanimously.

Agricultural Security Area Declaration-3351 Charlestown Road

Chairman Clark entertained a motion to add 3351 Charlestown Road to the Ag Security Area and elect the Standard Procedure as recommended by Lancaster County. Allan Herr so motioned, Missy Phelan seconded and the motion carried unanimously.

Manor Township Zoning Map Review

Mr. Wenzel commented that the Supervisors are responsible for many things, one of them being the safety of the community and the other being Zoning matters. Mr. Wenzel would like to see a Zoning review of the Township Zoning Map to see what we are doing, information and education in reference to Zoning. Mr. Clark agreed with Mr. Wenzel and stated the next step would be to have a work session. A work session was scheduled for Friday, March 11, 2022.

Act 14 Notification-Bender Mill Road Subdivision

Mr. Strohecker commented that when a subdivision plan is presented, there are preliminary steps the engineers have to take. In accordance with Act 14, they have to submit a NPDES Permit.

Lancaster Farmland Trust Preserved Farm Annual Letter

Mr. Clark stated that this is a letter that we receive annually stating which Farms have been preserved in Manor Township.

LCSWMA-Minor Permit Modification

LCSWMA is applying for two permit modifications, one for clay loom soil to be used as final cover soil over the cap. Also, LCSWMA is updating permit drawings to account for a very terrace vertical spacing within the cap footprint which was installed in 2020.

Drug Task Force Quarterly Letter

Mr. Clark commented that this is a quarterly update letter we received from our District Attorney letting us know how the Drug Task did over the last year.

Chairman Clark stated that an item needs to be added to the agenda. Chairman Clark made a motion to add to the agenda the bid for salt bins for precast walls at the Maintenance Building. John Wenzel seconded and the motion carried unanimously.

Chairman Clark entertained a motion to accept a bid from Keystone Concrete Products for the salt bin precast walls for the Maintenance Building at \$59,435. Allan Herr so motioned, Missy Phelan seconded and the motion carried unanimously.

Executive Session was called by Chairman Clark to discuss a legal and land matters.

With no further business to discuss, Chairman Clark entertained a motion to adjourn the meeting. John Wenzel so motioned, Allan Herr seconded and the motion carried unanimously. The meeting adjourned at 8:12 p.m.

Respectfully Submitted,

J. Ryan Strohecker
Secretary-Treasurer

Recording Secretary
Adrienne Kautz