

Manor Township Supervisors Organizational Meeting

Monday, January 3, 2022

7:00 p.m.

Chairman George Mann called the meeting to order in the Manor Township Municipal Building at 950 West Fairway Drive, Lancaster, Pennsylvania on Monday, January 3, 2022 at 7:00 p.m. Chairman Mann introduced the Board of Supervisors and led those in attendance in the Pledge of Allegiance to the Flag.

Members Present: George Mann, Brandon Clark, Allan Herr, John Wenzel, Missy Phelan

Staff Present: Mark Harris, Chief Todd Graeff, Ryan Strohecker, Nate Taggart,
Adrienne Kautz

Visitors Present: See Attached Sign-In Sheet

Brandon Clark made a motion to appoint John Wenzel as Temporary Chairman. Allan Herr seconded and the motion carried unanimously.

Elect Chairman – Allen Herr made a motion to appoint Brandon Clark as Chairman of the Board of Supervisors for 2022. George Mann seconded and the motion carried unanimously.

Elect Vice-Chairman – George Mann made a motion to appoint Allan Herr as Vice-Chairman of the Board of Supervisors for 2022. Missy Phelan seconded and the motion carried unanimously.

Appoint Secretary-Treasurer – Brandon Clark entertained a motion to appoint Ryan Strohecker as Secretary-Treasurer for 2022. George Mann so motioned, Allan Herr seconded and the motion carried unanimously.

Establish Treasurer's Bond Amount - \$1,500,000 – Brandon Clark entertained a motion to establish a Treasurer's Bond in the amount of \$1,500,000 for 2022. George Mann so motioned, John Wenzel seconded and the motion carried unanimously.

Resolution 1-2022 – Planning Commission-Martin Peak – Brandon Clark entertained a motion to adopt Resolution 1-2022. Allan Herr so motioned, George Mann seconded and the motion carried unanimously.

Resolution 2-2022 – Planning Commission-Mark Harman – Brandon Clark entertained a motion to adopt Resolution 2-2022. George Mann so motioned, John Wenzel seconded and the motion carried unanimously.

Resolution 3-2022 – Zoning Hearing Board-Jeffrey Klugh–Brandon Clark entertained a motion to adopt Resolution 3-2022. Allan Herr so motioned, John Wenzel seconded and the motion carried unanimously.

Resolution 4-2022 – Zoning Hearing Board Alternate-Scott Ream- – Brandon Clark entertained a motion to adopt Resolution 4-2022. George Mann so motioned, John Wenzel seconded and the motion carried unanimously.

Resolution 5-2022 – Auditor Resolution – Brandon Clark entertained a motion to adopt Resolution 5-2022. George Mann so motioned, Allan Herr seconded and the motion carried unanimously.

Resolution 6-2022 – SEO Resolution – Mr. Strohecker commented we have solicited applications for the Sewage Enforcement Officer and the Township received four letters of interest. Mr. Strohecker had individual conversations with the Supervisors about the Sewage Enforcement Officer. The Township is interested in looking at Mr. Deimler as he has done work for us in the past. Mr. Wenzel had some questions he asked Mr. Deimler about the response time. Mr. Deimler stated that his office hours are 8:00 a.m.-4:30 p.m. and he has seven employees that work with him. Mr. Deimler can be reached at any time through email or cell phone.

Brandon Clark entertained a motion to approve Resolution 6-2022-SEO Resolution which is for Mr. Mark Deimler. John Wenzel so motioned and George Mann seconded and the motion carried unanimously.

Other Board Appointments – Chairman Clark entertained a motion to approve the following appointments: Solicitor-Goodman Kenneff; Assistant Solicitor/Special Counsel-Morgan, Hallgren, Crosswell & Kane P.C.; Labor and Personnel Counsel-Campbell, Durrant Beatty, P.C.; General Engineer-Rettew; Subdivision Land Development Engineer-Rettew; Alternate Subdivision Land Development Engineer-Buchart Horn & David Miller Associates; Storm Water Engineer-Rettew; Alternate Storm Water Engineer-Buchart Horn & David Miller Associates; Storm Water Official & Authorized Staff Representative of the Board of Supervisors-Ryan Strohecker; Township Authorized Representative to Zoning Hearing Board Cases-Ryan Strohecker; Traffic & Planning Engineer-Rettew; Special Projects Engineer-Rettew & David Miller Associates; Vacancy Board-Lester Eckman; Manager-Ryan Strohecker; Public Works Director-Mark Harris; Assistant Public Works Director-Henry Hank; Zoning Officer-Nate Taggart; Assistant Zoning Officer-Ryan Strohecker; Delegate to the State Convention-Allan Herr; Representative to Lancaster Inter Municipal Committee-Ryan Strohecker; Representative to Intergovernmental Insurance Cooperative Board-Ryan Strohecker; Representative to Blue Rock Fire District, 2 year term-Dennis Funk; Traffic Commission-Mark Harris, Todd Graeff & Missy Phelan; Right-To-Know Officer-Ryan Strohecker; Assistant Right-To-Know Officer-Todd Graeff; Penn Manor Municipal Representative Lancaster County Tax Collection Bureau-Ryan Strohecker; Building Code Official-Commonwealth Code Inspection Services Inc.; LASA Representative-5 year term-Barry Smith and UCC Board of Appeals Appointments Committee-3 year term beginning August 1, 2020-July 31, 2023-Jason Stevens.

Brandon Clark entertained a motion to approve all the Other Board Appointments. Allan Herr so motioned, George Mann seconded and the motion carried unanimously.

Chairman Clark entertained a motion to adjourn the Organizational Meeting. George Mann so motioned, Allan Herr seconded and the motion carried unanimously. The Organizational Meeting adjourned and the Supervisors Regular Meeting started at 7:12 p.m.

Previous Month Minutes – Chairman Clark entertained a motion to approve the previous months minutes. Allan Herr so motioned, George Mann seconded and the motion carried unanimously.

Financial Report and Accounts Payable - Chairman Clark entertained a motion to approve the financial reports and pay all invoices on the accounts payable report. George Mann so motioned, John Wenzel seconded and the motion carried unanimously.

Public Comment

Leah Bacon, 194 Springdale Lane, asked the Township Board of Supervisors to consider moving their meeting dates because they conflict with the Penn Manor School Board Meetings.

Old Business – None to report.

New Business

Resolution 7-2022 - Meeting Dates – Chairman Clark entertained a motion to adopt Resolution 7-2022. Allan Herr so motioned, George Mann seconded and the motion carried unanimously.

Resolution 8-2022 – Bank Depositories – Chairman Clark entertained a motion to adopt Resolution 8-2022. George Mann so motioned, John Wenzel seconded and the motion carried unanimously.

Resolution 9-2022 – Police Pension – Chairman Clark entertained a motion to adopt Resolution 9-2022. John Wenzel so motioned, George Mann seconded and the motion carried unanimously.

Revised Crossgates Phasing Schedule – Chairman Clark entertained a motion to accept the revised phasing schedule for Crossgates as outlined in the November 29, 2021 letter From David Miller Associates. Allan Herr so motioned, George Mann seconded and the motion carried unanimously.

Time Extension Request-562 Shultz Road – Chairman Clark entertained a motion to accept the time extension request as outlined in December 22, 2021 letter from Nolt Engineering. George Mann so motioned, John Wenzel seconded and the motion carried unanimously.

Chairman Clark entertained a motion to add Resolution 10-2022 Redistricting and Resolution 11-2022 OPOID Settlement to the agenda for further discussion. Allan Herr so motioned, Missy Phelan seconded and the motion carried unanimously.

Resolution 10-2022-Redistricting - Mr. Strohecker stated that this agenda item is referring to the State Redistricting proposal. The State is going through a Redistricting effort as a result of the most recent elections. As a result, Manor Township is going to be directly affected by it. Representative Brett Miller, 41st District, is currently the Representative for the entire Township. Representative Miller will be divided out and only have three current voting districts in Manor Township which is West Lancaster, Bethel and Hambright District. The remaining districts, which are about 80-90% of Manor Township, will be lumped in with the 97th District, which is currently represented by Representative Steve Mentzer. Effectively Manor Township will be represented by two Representatives. There is a big concern with having two representatives for Manor Township. Mr. Strohecker commented the way we can approach this as a Municipality is to object individually. Any resident can go onto the website and share their opinion about the redistricting effort. Mr. Strohecker brought Resolution 10-2022 before you which would be The Board of Supervisors formally objecting to the Redistricting Map that is being proposed. Mr. Clark commented that as a Board we take a stand and reflect about having two Representatives serve our District.

Chairman Clark entertained a motion to adopt Resolution 10-2022-Redistricting. Allan Herr so motioned, George Mann seconded and the motion carried unanimously.

Resolution 11-2022-OPOID Settlement – Mr. Strohecker stated the Township would like to appoint Chief Graeff to handle the OPOID Settlement. In actuality, Mr. Strohecker does not see the Township getting any money from this. This formality is authorizing the Chief to be the designated agent for Manor Township.

Chairman Clark entertained a motion to approve Resolution 11-2022. George Mann so motioned, John Wenzel seconded and the motion carried unanimously.

Training Approvals – Administration, Police and Public Works – Chairman Clark entertained a motion to approve all training requests as submitted. George Mann so motioned, Allan Herr seconded and the motion carried unanimously.

Traffic Commission; Police Report; Public Works Director Report; Township Manager's Report; Blue Rock Fire Rescue Report; and Building Permit Report – Chairman Clark entertained a motion to approve all reports and recommendations as submitted. George Mann so motioned, John Wenzel seconded and the motion carried unanimously.

With no further business to discuss, Chairman Clark entertained a motion to adjourn the meeting. John Wenzel so motioned, George Mann seconded and the motion carried unanimously. The meeting adjourned at 7:40 p.m.

Respectfully Submitted,

J. Ryan Strohecker
Secretary-Treasurer

Recording Secretary
Adrienne Kautz