

Manor Township Supervisors Meeting

Thursday, November 4, 2021

7:00 p.m.

Chairman George Mann called the meeting to order in the Manor Township Municipal Building at 950 West Fairway Drive, Lancaster, Pennsylvania on Thursday, November 4 2021 at 7:00 p.m. Chairman Mann introduced the Board of Supervisors and led those in attendance in the Pledge of Allegiance.

Members Present: George Mann, Jay Breneman, John Wenzel, Allan Herr, Brandon Clark

Staff Present: Ryan Strohecker, Adrienne Kautz, Mark Harris

Visitors Present: See Attached Sign-In Sheet

Previous Month Minutes - Chairman Mann entertained a motion to approve the previous months minutes with corrections. Allan Herr so motioned, Brandon Clark seconded and the motion carried unanimously.

Financial Report and Accounts Payable - Chairman Mann entertained a motion to approve the financial reports and pay all invoices on the accounts payable report. Jay Breneman so motioned, Brandon Clark seconded and the motion carried unanimously.

Public Comment

Leah Bacon, 194 Springdale Lane, stated she had three points- 1) about how agendas and minutes are prepared, 2) question about a line item in the general fund financial statement, and, 3) where the American Rescue Plan funds will be spent. Following a brief answer from Ryan Strohecker, she suggested using a portion of the funds to improve communication technology at the township.

Dominic Procchi, 153 Bradford Street, commented that he would like to make himself available to assist with installing the new technology if we decide to move in that direction.

Old Business - No old business.

New Business

Sewer Agreement – Between- LASA, City of Lancaster and Manor Township

Mr. Strohecker stated that the Township has been talking many years about the selling the Sewer system. The biggest stumbling block has been that we don't have an agreement in place for treatment of the sewer that deposits into the City of Lancaster system. The Lancaster Area Sewer Authority is not comfortable purchasing our system without knowing what the costs are going to be to the City. The City has been in negotiations with LASA and Manor Township regarding an agreement being in place as a first step towards any transfer. Mr. Wenzel inquired

if there will there be public meetings on this. Mr. Strohecker commented that the sale will need to be done publicly as we move forward.

Chairman Mann entertained motion to accept and sign the agreement. John Wenzel so motioned, Brandon Clark seconded and the motion carried unanimously.

Time Extension Request-564 Shultz Road

Mr. Strohecker commented that this project has already come before the Board. The resident has had some issues with DEP and now has requested a time extension.

Financial Security Reductions-LCSWMA Metals Recovery Facility

Mr. Strohecker stated that there were three letters of credits given for the new plant (Metals Recovery Facility) that was built on the LCSWMA ground. The engineers are not recommending a full release of two of the three letters. There is approximately \$900,000.00 in letters of credit that were given to the Township for security and our engineers are recommending that it drops to \$7,000.00. Mr. Strohecker has spoke to LCSWMA and some of those items have already been completed. The Township feels comfortable that the remaining items will be completed. Mr. Strohecker does not see any reason to hold up these letters of credit, and is comfortable recommending a full release of the letters of credit.

Chairman Mann entertained motion to conditionally release all three Financial Securities based on the Burchart letter dated October 7, 2021. Brandon Clark so motioned, and John Wenzel seconded and the motion carried unanimously.

Financial Security Reductions-491 Central Manor Road

Mr. Strohecker commented that we have received a letter from Rettew. The Township has run into some problems with this particular Stormwater facility. The Township is asking that the Board grants a reduction from \$11,000.00 to \$4,000.00. The Township is also asking that we follow the Rettew letter as it is proposed.

Jay Breneman made a motion that we approve the reduction as it is in the October 15, 2021 letter from Rettew. Brandon Clark seconded and the motion carried unanimously.

Resolution 20-2021 – Traffic Signal Maintenance Agreement

Mr. Strohecker stated that this is in regard to the big project that PennDot is spearheading with adding five lanes at Centerville Road. There is a small portion of the road on South Centerville Road that affects us. As part of this process PennDot is requiring a Traffic Signal maintenance agreement to be in place before the project commences. PennDot is requesting that the Board pass a Resolution authorizing the Township Manager to sign the agreement.

Chairman Mann entertained a motion to adopt Resolution 20-2021. Brandon Clark so motioned, Allan Herr seconded and the motion carried unanimously.

Employee Resignation – Mike Dickert

Chairman Mann entertained a motion to accept the resignation of Mike Dickert. Brandon Clark, so motioned, John Wenzel seconded and the motion carried unanimously.

Mr. Strohecker commented that Mr. Dickert is a 28-year employee and is retiring at the end of the year.

Summary of Presentation of the 2022 Proposed Budget

Mr. Strohecker commented that this is a proposed draft budget. The plan is to advertise this budget and have it be adopted at the December meeting. Mr. Strohecker highlighted some areas on the budget, for example standard carry items, the Township is using some reserve funds to balance this budget. There is not going to be any tax increases and the Township currently has zero debt. There are three big items that will affect the budget next year: the Safe Harbor Trestle Bridge, Maintenance Building (Phase 2), and the Sewer System finally being sold. The 2022 budget represents a 3% raise for our employees, and we have currently 38 full-time employees.

Mr. Procchi inquired about how the Capital Reserve is being used.

Traffic Commission; Police Report; Public Works Director Report; Township Manager's Report; Blue Rock Fire Rescue Report; and Building Permit Report – Mr. Breneman commented about the Blue Rock Fire Rescue problem at the 903 Station with the bats. The bats vacated the building and we have a contractor who is now starting to work on the facility.

Chairman Mann entertained a motion to approve all reports and recommendations as submitted. Allan Herr so motioned, Brandon Clark seconded and the motion carried unanimously.

With no further business to discuss, Chairman Mann entertained a motion to adjourn the meeting. Brandon Clark so motioned, John Wenzel seconded and the motion carried unanimously. The meeting adjourned at 7:40 p.m.

Respectfully Submitted,

J. Ryan Strohecker
Secretary-Treasurer

Recording Secretary
Adrienne Kautz