

Manor Township Supervisors Meeting

Monday, December 7, 2020

7:00 p.m.

Chairman George Mann called the meeting to order in the Manor Township Municipal Building at 950 West Fairway Drive, Lancaster, Pennsylvania on Monday, December 7, 2020 at 7:00 p.m. Chairman Mann introduced the Board of Supervisors and led those in attendance in the Pledge of Allegiance to the Flag.

Members Present: George Mann, Allan Herr, Jay Breneman, Brandon Clark, John Wenzel
Staff Present: Ryan Strohecker, Adrienne Kautz, Mark Harris, Nate Taggart, Chief Todd Graeff
Visitors Present: See Attached Sign-In Sheet

Previous Month Minutes – Chairman Mann entertained a motion to approve the previous months minutes. Jay Breneman so motioned. Allan Herr seconded and the motion carried unanimously.

Financial Report and Accounts Payable – Chairman Mann entertained a motion to approve the financial reports and pay all invoices on the accounts payable report. Brandon Clark so motioned. Jay Breneman seconded and the motion carried unanimously.

Public Comment – Susan Sheeler of 101 Langley Square representing the Woods Edge Homeowners Association. Ms. Sheeler distributed documentation illustrating a drain by her properties (101 and 103 Langley Square). She had a concrete contractor come out and see why the sidewalk pad on her property is sinking. There are five stormwater drains that are conceiving a lot of water. Ms. Sheeler reported that we have heavy springs running along South Centerville Road, which goes under Stone Creek Road into our ponds. The concrete contractor that looked at the concrete pad and thinks it is between the curb box and the storm drain box. The caulking around these boxes is cracked and causing the soil to erode and crack the concrete. The contractor is going to be doing 16 pads (with a permit from Mr. Taggart), Ms. Sheeler's pad is going to be added to this permit. The concrete pad is going to be changed to have rebars in it, so the pad will not fail.

Randy Herman of 114D Kloss Drive took a glance at the Proposed Budget. He wanted to commend the Supervisors for no tax increase again this year. He also appreciates that you are recognizing and appreciating the people who work for this township, the police officers, the road crew and everyone else. Mr. Herman noticed that they got a raise, which is great. Mr. Herman appreciates the support that is given to the police when everyone wants to defund the police, he is happy that we support them and compensate them along with the road crew.

Mike Timmins of 3 Sunrise Terrace in Millersville. There have been some parking tickets issued for parking motor vehicles weighing more than 7500 pounds on the roadway. Mr. Timmins believes that it has been this way for quite some time. One of the trucks owned by Mr.

Timmins, has been parked there for 23 years. In 2019 he received a ticket and this year he received a ticket almost a year apart. The other truck Mr. Timmins has which he has been parking there for at least 6 years, also received a ticket in 2019 and 2020. Mr. Timmins is proposing changing the #16 Violations to Commercial Vehicle being parked on the street overnight. These are just two pickup trucks being parked and getting tickets. Mr. Timmins stated that anything more than 150 pounds is over the gross vehicle weight rating will receive a ticket. Mr. Timmins is proposing to change it to any commercial registered vehicle with DOT numbers. Mr. Timmins's neighbor down the street spoke to either Chairman Mann or Chief Graeff about a meeting in 2021 where it would be noted about the inquiry about updating the parking violation #16.

Joseph Hipple of 127 Langley Square wanted to complete the sidewalk from Stonecreek down to the spillway and discovered that a portion of this was Manor Township property. Mr. Hipple wanted to know if we could work together to fix that sidewalk. Mr. Hipple presented paperwork illustrating the sidewalk problem and commented that it is a safety issue. Mr. Hipple would like the Board to consider fixing the sidewalk.

Mr. Strohecker commented that regarding these two requests from the HOA, a response has already been given to them from the Township. The Board of Supervisors has been made aware of both issues and both requests have been denied. Chairman Mann commented that we have no plans on changing it.

Joan Matterness of 213 Sutherland Road, is approaching the Board from a governmental point of view with these two issues. One of the issues with the pavement, this is a joint effort on the HOA and the township. Ms. Matterness is not asking for it to be done this year, she is asking the Township to consider this. There are two things she is concerned about, are we in compliance with your SALDO? The SALDO requires pavements. The second thing she would like us to look at are the ADA requirements. Ms. Matterness commented that she knows these two issues have been discussed but not to discredit this request. The second issue is the problems with the storm sewers, this has been discussed with the township before.

Mr. Strohecker reiterated that the Township has already provided answers to the HOA Board on the matters brought before the Township.

Brian Timmins of 1 Sunrise Terrace, also has an issue with parking violation #16 with vehicles gross weight of 7500 pounds. Mr. Timmins is inquiring if we can change the wording of this, to an everyday vehicle non-commercial. Chairman Mann commented that the Board will have to check into this. Mr. Timmins asked how they can find out, come to the next meeting? Chairman Mann commented that someone can contact Mr. Timmins or he can call in to speak to someone directly about this issue. Mr. Strohecker asked Mr. Harris to give us an update on this particular item. Mr. Harris commented that a gentleman from the neighborhood did come to the Traffic Commission meeting with this concern. At that time, the Traffic Commission heard his concern, and felt it was worthy of looking into. The Traffic Commission is committed to checking into this issue. Mr. Harris commented that periodically we look through ordinances

and make adjustments. Chief Graeff, Mr. Harris and Mr. Clark are on the Traffic Commission and it was put on a list of items to address. Mr. Taggart houses the list of ordinance changes. We do not do ordinance changes piece by piece. We do ordinance updates all at the same time.

Old Business – No old business to review.

New Business –

Police Department Promotions

Motion to promote Detective Tricia Mazur to Sergeant. Brandon Clark motioned to approve. Allan Herr seconded and the motion carried unanimously.

Motion to promote Officer Rockie Tice to Corporal. John Wenzel motioned to approve. Jay Breneman seconded and the motion carried unanimously.

Chief Graeff commented that two months ago we promoted a Sergeant and a Corporal. The supervisors allowed us to promote two more worthy candidates to Sergeant and Corporal. We now have three Corporals and three Sergeants on the team. Ms. Mazur has been with us for 18 years, for 13 years she has been a detective and she will continue in that area but be a supervisor and in charge of the other detectives. Mr. Tice is going to continue to stay on Patrol and be a Patrol Corporal. He has been with us almost six years. Chief Graeff commented that he has a really great group of supervisors within the police department. Chief Graeff is really grateful to men and women in the department for assisting in administrating the police department effectively.

Mr. Herman commented that he worked with both of Ms. Mazur and Mr. Tice, and the promotions are well deserved.

Letter of Credit Elimination-Parkfield Phases 2 & 3

Motion to reduce the letters of credit for Parkfield Phases 2 & 3 to a balance of \$0.00. John Wenzel motioned to approve. Allan Herr seconded and the motion carried unanimously.

LCSWMA- Notice of Application for Renewal of Title V Air Operating Permit

Crossgates Phasing Schedule

Motion to approve the new phasing scheduled as presented. Brandon Clark made a motion to approve. Jay Breneman seconded and the motion carried unanimously.

Resolution 21-2020 Fee Schedule

Motion to Adopt Resolution 21-2020 Fee Schedule. Allan Herr made a motion to approve. Brandon Clark seconded and the motion carried unanimously.

Resolution 22-2020 – Certification of the 2021 Budget

Motion to Adopt Resolution 22-2020 – Certification of the 2021 Budget. Jay Breneman made a motion to approve. Brandon Clark seconded and the motion carried unanimously.

Resolution 23-2020 – Appointment of the Manager for 2021

Motion to Adopt Resolution 23-2020. Brandon Clark made a motion to approve. Allan Herr seconded and the motion carried unanimously.

Reports – Traffic Commission, Police, Public Works, Township Manager, Blue Rock Fire Rescue, Building Permit – Mr. Breneman commented that Blue Rock is putting out a bid for the new Fire Rescue which will go out to bid this year yet. This will be voted on by Blue Rock Fire District Board by Spring and will hopefully to be put in service by the end of the year. Brandon Clark made a motion to approve all reports and recommendations as submitted. Jay Breneman seconded and the motion carried unanimously.

Executive Session –Chairman Mann excused the Board to discuss a legal matter.

Brandon Clark entertained a motion to adjourn the meeting. Allan Herr seconded and the motion carried unanimously. The meeting adjourned at 7:55 p.m.

Respectfully Submitted,

J. Ryan Strohecker
Secretary-Treasurer

Recording Secretary
Adrienne Kautz