

## Manor Township Supervisors Meeting

Monday, May 4, 2020

7:00 p.m.

Chairman George Mann called the meeting to order in the Manor Township Municipal Building at 950 West Fairway Drive, Lancaster, Pennsylvania on Monday, May 4, 2020 at 7:00 p.m.

Chairman Mann introduced the Board of Supervisors and led those in attendance in the Pledge of Allegiance to the Flag.

Members Present: Brandon Clark, George Mann, Allan Herr (Zoomed in was Jay Breneman and John Wenzel)

Members Absent: None

Staff Present: Ryan Strohecker, Adrienne Kautz (Zoomed in was Nate Taggart and Mark Harris)

Visitors Present: See Attached Sign-In Sheet

**Previous Month Minutes** – Chairman Mann entertained a motion to approve the previous months minutes. Allan Herr so motioned. Brandon Clark seconded, and the motion carried unanimously.

**Financial Report and Accounts Payable** – Chairman Mann entertained a motion to approve the financial reports and pay all invoices on the accounts payable report. Brandon Clark so motioned. Jay Breneman seconded, and the motion carried unanimously.

**Public Comment** –Gabe Bell from 1835 Temple Avenue. He thanked the Township for how they are running the parks. He has enjoyed taking his kids to the parks to play. Gabe inquired if we have sought outside attorneys to get their guidance on if we are can “open up” as a Manor Township. Mr. Strohecker stated that we have not addressed it with outside counsel. We do not need to do that; this would incur taxpayers’ cost. We are exempt from the governor’s orders however we were strongly encouraged as a local government to comply with the recommendations that are out there to set as example. Our police force has been instructed to follow the enforcement that has come out. We are exempt from it, but we have to enforce regulations, it is a very fine line that we take as a municipality. Mr. Bell inquired is there a way to pass a resolution that can be handed out to businesses that they can post a document notifying people with health conditions that they are not required to wear a mask. Based on the Governors orders that if you have health a condition you do not have to wear a mask. Ryan stated that this is correct, but these orders are coming out from the State and Federal government levels. Mr. Bell also stated that if we sought outside counsel, he feels that outside counsel would interpret it differently, since this is turning into a huge cost to society right now based on the Governors order. Mr. Bell stated that there are other townships in other states that are stating we have jurisdiction if you want to open your business you are free to do so. Mr. Strohecker recommendation if there is a concern from a resident that they address it with their State and Federal Representatives who are actively working in Lancaster on behalf of the Governor to try to accomplish the items that Mr. Bell is referring too. Mr. Bell stated he has

reached out but reinstated as a township it is a commonwealth we do have more authority than people realize, but again we should seek out attorney's advice on this.

Christine Brubaker of 22 Birch Court. Ms. Brubaker has visited the trails frequently and have run into people that are using a "sonic" dog trainer device. The dogs are roaming all around. Ms. Brubaker has asked the residents if they have their dog under control and where is the leash. The residents pull out this little device, she provided paperwork to Mr. Strohecker. Ms. Brubaker suggested that technology has once again vested us. Ms. Brubaker also made a comment regarding the Turkey Hill Trail Loops. Ms. Brubaker has been in contact with Mr. Zorwall from the Lancaster Solid Waste Authority has decided to work with Ms. Brubaker on expanding the Turkey Hill Trail Loops and she has ideas and has been communicating with Mark Harris. Ms. Brubaker thinks there are three very doable loops having dealt with congestion. She is working behind the scenes quietly with the permission of Mr. Zorwall.

**Old Business** – No business to discuss.

### **New Business**

Briefing Item– 80 Charlestown Road-Herman- via Zoom was Tim Trostle the engineer to discuss this project. Mr. Trostle has gone through the Planning Commission for 80 Charlestown Road, owned by the Steve & Kim Herman. The Hermans are subdividing a 10-acre lot into two-acre lot, where they are put in a dwelling on this, right outside Washington Boro limits. A couple of waivers and a couple of referrals have been requested. The engineer has not had a problem with any requests that have been made. The Township has asked for a referral for the sidewalks and curbing, the Hermans are aware of this when the Township decides to put curbing and sidewalks. The Hermans are more than happy to have it done. Jay Breneman inquired about sewer hookup. Mr. Trostle stated that they are hooking up to Public Sewer but has not happened yet until the Approval has taken place. The Hermans are aware of the fees involved. Mr. Strohecker stated that this was a Briefing Item, it went through the Planning Commission very smoothly. If we want we can move it an Action item. Brandon Clark made a motion to move it to from Briefing Item to an Action Item. Allan Herr seconded the motion and the motion carried unanimously.

Motion to conditionally approve the plan for 80 Charlestown Road based on the Retter letter dated April 2, 2020. Brandon Clark motion to approve. Allan Herr seconded, and the motion carried unanimously.

Materials Bids – Allan Herr made a motion approve the seal coating rebids based on the Bid Tally Sheet for 2020. Jay Breneman seconded, and the motion carried unanimously.

Resolution 17-2020 – Mr. Strohecker stated when we declared Manor Township a disaster declaration last month for getting PEMA reimbursement and designate an agent for handling all the paperwork for this. This is standard Pennsylvania document that we need to designate an agent to handle the PEMA reimbursement from the COVID-19. It is a simple formality, we

needed to do it for the Safe Harbor Trestle Bridge. Brandon Clark made a motion to approve the Resolution 17-2020. Allan Herr seconded, and the motion carried unanimously.

Reports – Traffic Commission, Police, Public Works, Township Manager, Blue Rock Fire Rescue –

John Wenzel commented on the Police Chief’s report, John asked for a brief overview of what the police are doing currently. Mr. Strohecker stated that the police have changed their strategy with regards to the pandemic going on what they are enforcing and how they are enforcing it. The Chief has suggested focusing on a grievous violation. All of the officers are prepared for masks/sanitizers in their vehicles if the need to address the public. Allan Herr made a motion to approve all reports and recommendations as submitted. Brandon Clark seconded, and the motion carried unanimously.

Parkfield Phase 2 & 3 -For a Letter of Credit Reduction – Mr. Strohecker has been communicating with our engineers, their engineers, and the developer to get this wrapped up and reduced to where they want. We finally got the approval letter today from Buchart Horn. Recommended Motion be to Approval the Letter of Credit Reduction for Parkfield Phase 2 & 3 based on the Buckhart Horn letter dated May 4, 2020. Jay Breneman made a motion to approve the Letter of Credit Reduction for Parkfield Phase 2 & Parkfield Phase 3. Allan Herr seconded, and the motion carried unanimously. Brandon Clark recused himself from the vote.

Chairman Mann entertained a motion to adjourn the meeting. Allan Herr motioned. Brandon Clark seconded, and the motion carried unanimously. The meeting adjourned at 7:27 p.m.

Respectfully Submitted,

J. Ryan Strohecker  
Secretary-Treasurer

Recording Secretary  
Adrienne Kautz