

MANOR UPDATES

NEWSLETTER

For the

Residents of Manor Township

FALL 2019

Vol. 28 / No. 3

AGILITY PROGRAM

In the mid 1990's Manor Township entered into an agreement with PennDOT in a new program which is called the "Agility Program". The Agility program is designed for Municipalities and the State to work together through agreements where services are exchanged for services, thus developing long-term relationships and cost effective methods to better serve the public.

The service exchange consists of brush mowing for pavement milling. Manor Township provides brush mowing during the winter months along the state owned road banks. This brush mowing targets all growth that occurs during the growing season that PennDOT contractors are unable to reach in the routine mowing during the spring and summer months. For this service PennDOT provides pavement milling for Manor Township. The milling allows the Township to make base repairs prior to resurfacing a road in a matter of hours instead of days.



NEW WALKING BRIDGE

In 2015 Manor Township acquired the 6.5 acres known as Blue Rock Park which is located at 3000 Blue Rock Road. This piece of land became the key asset to connect to 34 acres of Township owned property along the Little Conestoga Creek, west of Springdale Farms and Manor Oaks.

In 2018, the Supervisors and staff began preparation to connect the properties. A bridge was designed and permitted to be installed. In 2019, the Township's Public Works Department, along with contractors, built the abutments for the placement of the 70-foot long bridge. On August 5, 2019 the bridge was installed.

Hikers can now walk on a newly created trail from Blue Rock Park by following orange trail markers to two points. One path will lead to the cul-de-sac on Scarborough Lane in Springdale Farms and a second path to the cul-de-sac on Creekside Drive in Manor Oaks.

When using the trail, please stay on the identified trails to keep off of private property.

SAFE HARBOR BRIDGE REHABILITATION PROJECT

Manor Township held a public meeting on Tuesday, September 3, 2019 to discuss the proposed project which will rehabilitate the existing 1,561-foot long railroad trestle. The projected construction is to begin in 2019 by installing bird netting to prevent Peregrine Falcons from nesting on the bridge. This will be in place during construction and removed once the bridge is complete. In 2020, construction is to start on the Conestoga Township end of the bridge, remove the timber deck and perform steel repairs working back toward the Manor Township end. While that is happening, precast concrete deck panels will be fabricated offsite. In 2021, the precast deck panels will be delivered and set starting on the Manor Township side continuing to the Conestoga Township side. Construction is anticipated to be wrapped up end of 2021.

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ZONING CORNER

Temporary Yard Signs

Manor Township would like to remind residents and business owners that there are zoning regulations for temporary signs as defined in the Manor Township Zoning Ordinance. Included in these regulations are contractor signs, election signs, yard sale signs, open house signs, special event signs, and other similar uses. Temporary signs do not require a Zoning Permit but there are size, location, and time-frame regulations that apply. Temporary signs are not permitted to be attached to any public utility pole or posted in the public right-of-way, including any intersection. If signs are placed in any of these areas, Township staff will promptly remove them. These regulations are meant to assure the safety and security of Township residents and uphold the aesthetics of the community. Please contact the Township Zoning Officer before posting any sign. Thank you for your cooperation.



Anonymous Complaints

Manor Township receives frequent calls, letters, emails, and verbal complaints about possible Zoning Ordinance violations within the Township. Among these are anonymous complaints, of which the staff will NOT investigate.

If a complaint is to be submitted, one must provide the address of the property with the alleged violation. In addition, complaints that are mailed in or presented at our Township office must be signed and provide contact information such as name, address, and phone number. This information is not shared outside of our office.



INLET PLACARDS



They are commonly known as catch basins, drains, or inlets. These storm water structures are for rain water only. Each inlet is part of a drainage system that directs rain water to a point where the water enters a stream, creek, or river. In Manor Township there are over 2,000 storm water inlets. The Township's Storm Water Ordinance prohibits non-storm water discharges into storm water facilities. Residents are not permitted to dump, drain, or pour paint, concrete, oil, wash water, yard waste, and litter into these facilities.

To help remind our citizens of the importance of keeping our water clean, the Township has recently partnered with the Wilshire Hills Lions Club. Club members have installed clean water placards on storm water inlets. If you or your civic group would be interested in serving our community by assisting to install the placards, please call our office at 717-397-4769.

Photos Left: Past District Governor Bill Brown installing placards on storm water inlets.

The Cookie Nook

PUMPKIN CHOCOLATE CHIP COOKIES

~ Perfect for Fall ~

Ingredients:

- | | |
|---------------------------------|---|
| 1 C (2 sticks) butter, softened | 1/2 tsp. salt |
| 1 C white sugar | 1 tsp. ground cinnamon |
| 1 C light brown sugar | 1/2 tsp. ground ginger |
| 2 large eggs | 1/4 tsp. ground nutmeg |
| 1 tsp. vanilla extract | 1/4 tsp. ground cloves |
| 1 C canned pumpkin puree | 2 C (12-oz.) milk chocolate chips |
| 3 C all-purpose flour | Nonstick cooking spray or parchment paper |
| 2 tsp. baking soda | |

Directions:

1. Heat oven to 350°. Spray cookie sheets with nonstick cooking spray or line them with parchment paper.
2. Using a mixer, beat butter until smooth. Beat in both white and brown sugars, a little at a time, until mixture is light and fluffy. Beat in the eggs 1 at a time, then the vanilla and pumpkin puree. In a large bowl, whisk together all the dry ingredients. Slowly beat flour mixture into batter in thirds. Stir in chocolate chips. Drop by heaping tablespoon onto prepared baking sheets and bake for 15 to 20 mins., or until browned around the edges. Remove and let rest for 2 mins. Transfer to wire racks to cool. Yields about 60 cookies.

Recipe Courtesy of Teresa Strubel

If you would like to share a recipe that could be chosen to appear in our newsletter, please email complete recipe along with your name to Teresa@manortwp.org.

Leaf Collection



During the fall of 2018, the Manor Township Public Works Department collected 294 truckloads of leaves, that weighed over 450 tons. Curbside collection for 2019 is scheduled to begin the week of October 21, 2019.

Residents can check for daily leaf collection information on the Township's website at www.manortwp.org. Curbside collection typically concludes the first full week of December.

Residents who live along Millersville Road and Columbia Avenue will receive leaf collection on the following weeks: October 28th, November 11th and 18th, and December 2nd.

Each year we remind our residents to follow these simple guidelines.

- Leaves must be placed in a row along the edge of the street. Please do not place leaves on storm drains.
- Leaves must be loose and not bagged for collection.
- Tree branches, bush trimmings, plants, grass clippings, and ornamental grass are prohibited and will not be accepted. This yard waste may be disposed at the Frey Farm Landfill on River Road. All Township residents are eligible for this program. To enroll, please contact our office at 717-397-4769.
- Leaves must be accessible to the collection crew.
- Leaves that are obstructed by parked vehicles will not be collected.

Township residents not serviced by curbside collection may bring their leaves to the Township's Leaf Compost Facility for free disposal, Monday thru Wednesday between 8:00 a.m. and 3:00 p.m., starting on October 21st and continuing until December 4th.

LEAF COLLECTION BEGINS OCTOBER 21ST

FALL COMPOST DATES / TIMES

Please use our new location at 2996 Charlestown Road

SATURDAYS ~ 9:00 AM - 12:00 PM

September 28th ■ October 5th & 26th ■ November 9th & 23rd
December 7th

WEDNESDAYS ~ 3:00 PM - 6:00 PM

October 16th ■ November 13th



Christmas Tree RECYCLING

For your convenience you may dispose of your Christmas tree at any of our four drop-off locations. There is no charge for this service for Manor Township residents. Drop-off locations are identified at Charlestown Park, Greider Park, Washington Boro Park, and Creswell Park. The drop-off program will begin on Thursday, December 26, 2019 and be available until Sunday, January 19, 2020.



To place your tree at one of these locations, they must be free of ornaments, lights, stands, and tinsel. You are required to remove plastic bags as well as covers and dispose of them properly. The trees will be chipped into mulch, which is utilized in the Township's parks.

Holiday Hours

The office will be closed on the following dates:

Monday, October 14th
Columbus Day

Thursday, November 28th and Friday, November 29th
Thanksgiving

Wednesday, December 25th
Christmas Day

Wednesday, January 1st
New Year's Day



For current Township information, be sure to visit our Facebook page:

www.facebook.com/manortownship

SCAM ALERT



The Manor Township Police Department would like to remind all of our Citizens, especially the elderly in the community, that there are a lot of bad people out there who are trying to trick you out of your hard earned money and savings. And once they get it, it's gone.

Now more than ever you need to be cautious whenever **ANYONE** calls you and tells you that you have won something. If they tell you that you need to send money to get a prize or winnings, or to cover shipping & handling charges, **DON'T DO IT**. If you receive calls like this ask a relative to check it out. If you are still not sure call the Police Department to see if this type of activity has been reported by others in the community.

Also, if you receive a call from someone claiming to be a relative and they need money for an emergency, check it out **BEFORE** sending any money to anyone. Nothing has to be done immediately, take the time to make some phone calls to see if this call is for real. Do not buy prepaid/preloaded debit or gift cards and give the numbers to people that you don't know or if you didn't initiate the call.

Some of the more common phone scams involve winning a car or lottery, a relative being stuck or injured in another Country or arrested and needing money. Another current scam is where the caller claims to be from the social security office. No one from the government is going to call and threaten to arrest you or have the local police arrest you for unpaid taxes or anything involving social security. All official contact will be through the mail system.

Another way they try to get you is through the mail. You may receive a check in the mail with a letter instructing you to deposit the check, and then send a portion of the money back to this person allowing you to keep or "win" the remaining money. This is another **SCAM**. These people would rather take your money than go out and work for it, **DON'T LET THEM**.

One last warning, scammers can make their phone number appear that it's coming from any phone number in the world. It's called spoofing and they can make it appear that it is a local phone number or even a known relative or friend. If you're unsure, hang up the phone and call the person that the number belongs to, to ensure it is the correct person.

The information below is from the Pa Attorney General's Elder Abuse Safety Tips for Seniors pamphlet.

- Banks, credit card companies and government offices never call you to verify your personal or account information.
- Law enforcement agencies will not contact you and demand that you make a payment of fines over the phone or internet.
- No one can win a lottery from a country they've never visited or a sweepstakes they didn't enter. "You have to play to win."
- No offer to share millions of dollars, recover wealth, or provide large sums of money for you to distribute to charity will require you to provide "front money."
- If it sounds too good to be true, it probably is.
- Beware of health care scams; never release information to any health service provider that you did not contact directly.

SCAMS BASED ON THESE SCENARIOS OCCUR EVERY DAY, ALL ACROSS THE COUNTRY. IF YOU FEEL LIKE YOU HAVE BEEN SCAMMED, CALL AND REPORT IT TO LOCAL POLICE AND THE ATTORNEY GENERAL'S ELDER ABUSE HELPLINE @ 1-866-623-2137.

For more information about the various types of phone, mail, and internet scams, please visit the following websites.

www.fbi.gov ■ www.ic3.gov ■ www.attorneygeneral.gov

SOLICITING PERMITS

Did you know Manor Township has an ordinance for peddling and soliciting? Businesses or individuals can make an application to the Police Department for a permit/license to solicit. The Police Department does a brief investigation to ensure the person has a "good business and/or moral character". Persons can and have been denied a permit to solicit.

Once the solicitation permit is issued it is good for that current calendar year. Each person or entity needs to reapply each year for a new permit. The fee for the permit is \$100 per individual. The person is required to carry the permit and present the permit upon request. If you encounter a solicitor without a permit or if your do not feel the person is conducting themselves professionally, please contact the Manor Township Police Department at 717-299-5231 so an Officer can respond and investigate. If an individual or entity receives justified complaints, their permit may be revoked. If you have any questions, please feel free to contact the Manor Township Police Department.

There are certain exceptions to the permit requirements that allow one permit to cover all persons soliciting such as charitable, religious or civic organizations. Insurance companies and persons selling bakery or dairy products do not need a permit. The complete ordinance can be found on the Manor Township website at www.manortwp.org. At the top of the page click on the ordinances link and then look for the Peddling and Soliciting Ordinance which is Chapter 321.

Youth Aid Panel



The YAP is a diversionary program for youth under the supervision of the District Attorney’s Office. This diversionary program is an effort to prevent the youth from becoming more deeply involved in delinquent acts as well as to hold the youth responsible for their actions through good services to the victim and/or the community. The panel is not a court of law and does not determine guilt or innocence. The Youth Aid Panel however; does empower the community to participate in solving local community problems.

The YAP program also helps to decrease the burden on the Juvenile Criminal Justice System as well the taxpayers. The Youth Aid Panel is comprised of community volunteers of various ages, professions as well as socio-economic and ethnic groups. Officer Tatara or Officer Rogers serve as a liaison between the panel and the police department. The YAP meetings are held once a month at the Manor Township Building.

The YAP program is available to any youth who is less than 18 years of age, a resident of Lancaster County, and has no prior criminal record. The youth and parents also must admit to the offender’s guilt and agree to have the Youth Aid Panel resolve the case. If there is a victim to the crime, the arresting officer would confer with the victim prior to referring the case to the YAP program.

Examples of some offenses that are eligible for YAP consideration are: Disorderly Conduct, Criminal Mischief, Harassment, Underage Drinking, Public Drunkenness, and theft related offenses (including 1st time offense retail theft). Serious offenses are not accepted.

Once referred to the Youth Aid Panel, the youth and a parent will meet with the panel members. During that initial meeting a contract is agreed upon that may include things such as write a letter of apology to the victim, perform community service, participate in school activities, counseling or youth group type activities. The youth will typically have between 30-60 days to complete the requirements. The youth is also assigned a mentor from the panel who is available to assist with any issues/concerns that come up while completing the requirements.

Once the contract requirements have been met, the youth and a parent return for a final meeting with the panel. So long as the youth completed the contract requirements, the case is closed and the youth will not have a record. However, if the requirements are not met, the case is returned to the arresting officer for charges to be filed.



NOVEMBER 3, 2019 - DAYLIGHT SAVING TIME ENDS

When local daylight time is about to reach 2:00 a.m. Sunday, November 3, 2019, clocks are turned backward 1 hour to 1:00 a.m. local standard time instead.

Halloween Safety

Halloween is quickly approaching and it is important to remember a few safety tips while trick or treating.

COSTUME SAFETY

- Make sure costumes fit so that children can easily walk without tripping.
- Wigs and beards should be properly attached so they do not obscure vision.
- Use light colors, decals or reflective tape so children are visible to motorists at night.
- Buy flame resistant costumes or make them from flame resistant materials.
- Make sure you can see well through masks.
- Use make-up instead of a mask.

STREET SAFETY

- Walk on sidewalks. If there is no sidewalk, walk on the left side of road, facing traffic.
- Cross streets at an intersection or crosswalk.
- Wait for proper traffic signals to cross.
- Avoid running out between parked cars.
- If riding a bike, it should have reflectors, a headlight and a horn or bell.

TRICK-OR-TREATING

- Save candy until you get home so that it can be checked before eating.
- Have parents or a responsible adult examine ALL CANDY / TREATS.
- Wash fruit and slice it into small pieces, checking it for anything inedible.
- Report any suspicious treats to the police.
- Don’t go into anyone’s house unless you know them.
- Trick-or-treat in groups and with parents accompanying young children.

Be Safe & Have Fun!

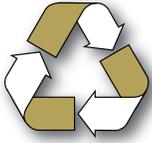
TRICK-OR-TREAT NIGHT

Thursday, October 31st
6:00 p.m. - 8:00 p.m.
for Manor Township



**Manor Township
Board of Supervisors**

950 West Fairway Drive
Lancaster, PA 17603



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MANOR TOWNSHIP'S UPCOMING PROGRAMMING

Full details of all programs can be found at www.manortwp.org or by calling 717-397-4769.

COMMUNITY CALENDAR

Each December, Manor Township mails out complimentary calendars to all interested residents, which contain important municipal information and dates for the upcoming year. If you currently do not receive one and would like to, please contact the Township office at 717-397-4769 or Teresa@manortwp.org to be added to the mailing list.



SNOW REMOVAL

As winter approaches, please remember the following tips help allow our operators to be as efficient as possible:

- DO NOT push or throw snow into the roadway at anytime. This creates hazardous driving conditions and is a violation of both State and Township law. Violators can be prosecuted.
- Make sure your mailbox is secured tightly on a sturdy post. Damage caused by plowed snow is the property owner's responsibility.
- Manor Township does not have a snow removal ordinance for sidewalks. However, residents are encouraged to clear snow and ice from walks after plowing is completed.
- If you must drive, do so at a minimal speed and give the snow plow operators plenty of room to do their work. Remember, if you cannot see the mirrors of our truck, our drivers cannot see you.
- Vehicles should be removed from the street so that operators can plow from curb to curb. This allows melting snow to enter the drainage system and not pond and refreeze on the road.
- Plowing cul-de-sacs can become more difficult when vehicles are parked on the street, due to limited space for snow to be pushed.
- Place one or two stakes along the edge of your property to help the snow plow operator distinguish where the edge of the road and lawn meet. The Township will not repair lawns damaged by snow plows if the lawns are not marked.