

## Planning Commission Meeting Minutes

Monday, June 11, 2018

7:00 p.m.

Chairman Jay Provanzo called the meeting to order in the Manor Township Municipal Building located at 950 West Fairway Drive, Lancaster, Pennsylvania on Monday, June 11, 2018 at 7:00 p.m. Chairman Provanzo led those in attendance in the Pledge of Allegiance to the Flag and introduced the Board.

Members Present: James Henke, Jay Provanzo, Pamela Shellenberger, and Keith Hoover

Members Absent: Don Mann, Mark Harman, and Martin Peak

Staff Present: Ryan Strohecker and Teresa Strubel

Visitors Present: See attached Sign-In Sheet

**Public Comment** – There was no public comment.

**Approve Previous Month Minutes** – Pam Shellenberger made a motion to approve the May 14, 2018 minutes as they have been submitted, Keith Hoover seconded, and the motion carried unanimously.

### Old Business

18-003 – 396 S. Duke Street Final Subdivision Plan – The applicant is proposing to subdivide one lot off of a 102 acre parcel for the existing tenant house on the property. The property is zoned Agricultural (A).

The applicant is requesting modifications to the following sections: 388-42.G-Road Right-of-Way; 388-42.F & 388-42.K & 388-42.6-Road Improvements, Curbing, and Sidewalk; 388-19.A-Plan Scale; and 388-47-Lot Frontage.

Todd Vaughn of David Miller Associates, representing Wilmer Shertzer, owner of 396 S. Duke Street property, gave a brief summary of the modification requests.

James Henke motioned to recommend approval of modifications based on justification provided and in support of the Rettew letter dated May 25, 2018 addressing sections: 388.19.A-Plan Scale; 388.39-Wetland Study; 388-42.E, 388-42.K and 388-42.L-Reconstruction of perimeter streets, providing sidewalks, and curbing; 388-42.G-Dedication of Additional Right-of-Way; and 388-47-Lot Frontage, Pam Shellenberger seconded, and the motion carried unanimously.

James Henke motioned to recommend approval of the 396 S. Duke Street Final Subdivision Plan in accordance with the Rettew letter dated May 25, 2018 addressing Rettew and the LCPC comments as issued, Pam Shellenberger seconded, and the motion carried unanimously.

**New Business** – There was none.

**Other Business** – There was none.

**Correspondence** – There was none.

With no further business to discuss, Chairman Provanzo motioned to adjourn the meeting. James Henke so motioned, Keith Hoover seconded, and the motion carried unanimously. The meeting adjourned at 7:35 p.m.

Respectfully Submitted,

Don Mann  
Secretary

Recording Secretary  
Teresa Strubel