

Manor Township Supervisors Organizational Meeting

Tuesday, January 2, 2018

7:00 p.m.

Chairman John Wenzel called the meeting to order in the Manor Township Municipal Building at 950 West Fairway Drive, Lancaster, Pennsylvania on Tuesday, January 2, 2018 at 7:00 p.m. Chairman Wenzel introduced the Board of Supervisors and led those in attendance in the Pledge of Allegiance to the Flag.

Members Present: Brandon Clark, Jay Breneman, John Wenzel, George Mann, and Mike Julian
Staff Present: Ryan Strohecker, Teresa Strubel, Mark Harris, and Chief Todd Graeff
Visitors Present: See Attached Sign-In Sheet

John Wenzel motioned to appoint Jay Breneman as a Temporary Chair.

Elect Chairman – Brandon Clark made a motion to elect John Wenzel as Chairman, George Mann seconded, and the motion carried unanimously.

Elect Vice-Chairman – Mike Julian made a motion to elect George Mann as Vice-Chairman, Brandon Clark seconded, and the motion carried unanimously.

Appoint Secretary-Treasurer – George Mann made a motion to elect Ryan Strohecker as Secretary-Treasurer, Jay Breneman seconded, and the motion carried unanimously.

Establish Treasurer's Bond Amount - \$1,500,000 – Brandon Clark made a motion to establish a Treasurer's Bond in the amount of \$1,500,000, Jay Breneman seconded and the motion carried unanimously.

Resolution 1-2018 – Planning Commission – Mike Julian made a motion to appoint Martin Peak, George Mann seconded, and the motion carried unanimously.

Resolution 2-2018 – Zoning Hearing Board Alternate – Jay Breneman made a motion to appoint Alexander Egner, George Mann seconded, and the motion carried unanimously.

Resolution 3-2018 – Zoning Hearing Board – George Mann made a motion to appoint Missy Charles, Jay Breneman seconded, and the motion carried unanimously.

Resolution 4-2018 – Zoning Hearing Board – George Mann made a motion to appoint Dennis Funk, Brandon Clark seconded, and the motion carried unanimously.

Resolution 5-2018 – Park & Recreation Board – Brandon Clark made a motion to appoint Josh Barben, Jay Breneman seconded, and the motion carried unanimously.

Resolution 6-2018 – Park & Recreation Board – Mike Julian made a motion to appoint Andy Lebo, George Mann seconded, and the motion carried unanimously.

Resolution 7-2018 – Auditor – Brandon Clark made a motion to appoint Bertz Hess, Mike Julian seconded, and the motion carried unanimously.

Appointments – Solicitor-Goodman Kenneff; Associate Solicitor/Special Counsel-Morgan, Hallgren, Crosswell & Kane P.C.; Labor and Personnel Counsel-Campbell, Durrant Beatty, P.C.; General Engineer-Rettew; Subdivision Land Development Engineer-Rettew; Alternate Subdivision Land Development Engineer-Buchart Horn; Storm Water Engineer-Rettew; Alternate Storm Water Engineer-Buchart Horn; Storm Water Official-Ryan Strohecker; Traffic Engineer-Rettew; Planning Engineer-Hanover; Vacancy Board-Lester Eckman; Manager-Ryan Strohecker; Public Works Director-Mark Harris; Assistant Public Works Director-Henry Hank; Zoning Officer-Nate Taggart; Assistant Zoning Officer-Ryan Strohecker; Delegate to the State Convention-Nate Taggart; Representative to Lancaster Inter Municipal Committee-Mike Julian; Representative to Intergovernmental Insurance Cooperative Board-Ryan Strohecker; Representative to Blue Rock Fire District-Jay Breneman; Traffic Commission-Mark Harris, Todd Graeff, and Brandon Clark; Right-To-Know Officer-Ryan Strohecker; Assistant Right-To-Know Officer-Todd Graeff; Penn Manor Municipal Representative-Ryan Strohecker; Lancaster County Tax Collection Bureau-Ryan Strohecker; Building Code Official-Commonwealth Code Inspection Services, Inc. Mike Julian made a motion to approve these appointments, Brandon Clark seconded, and the motion carried unanimously.

John Wenzel entertained a motion to adjourn the Organizational Meeting. George Mann so motioned, Brandon Clark seconded, and the motion carried unanimously. Meeting adjourned and the Supervisors Regular Meeting started at 7:15 p.m.

Previous Month Minutes – Chairman Wenzel entertained a motion to approve the previous months minutes. Mike Julian so motioned, Jay Breneman seconded, and the motion carried unanimously.

Financial Report and Accounts Payable – Chairman Wenzel entertained a motion to approve the financial reports and pay all invoices on the accounts payable report. George Mann so motioned, Brandon Clark seconded, and the motion carried unanimously.

Solicitors Report – There was none.

Public Comment

Leslie Osborne, 109 Oak Road, addressed the dangerous truck traffic on River Road. Her concern is with the increase in volume of trucks and the speed in which they are traveling.

Christine Brubaker, 22 Birch Court, commended the Supervisors for their purchase of the Merv Miller property. Concern was expressed over the log jam and the trash along the waterway.

Mary Glazier, 269 Chestnut Grove Road, voiced her concern with the truck traffic on River Road.

Old Business – There was none.

New Business

Resolution 8-2018-Establishing Meeting Dates for 2018 – Chairman Wenzel entertained a motion to accept Resolution 8-2018. Jay Breneman so motioned, Brandon Clark seconded, and the motion carried unanimously.

Resolution 9-2018-Designating Bank Depositories for 2018 – Chairman Wenzel entertained a motion to accept Resolution 9-2018. Mike Julian so motioned, Brandon Clark seconded, and the motion carried unanimously.

Resolution 10-2018-Police Pension Plan – Chairman Wenzel entertained a motion to accept Resolution 10-2018. Mike Julian so motioned, Brandon Clark seconded, and the motion carried unanimously.

Resolution 11-2018 – SEO – Chairman Wenzel entertained a motion to accept Resolution 11-2018. Brandon Clark so motioned, Mike Julian seconded, and the motion carried unanimously.

Crossgate Phasing Schedule Annual Notification – For informational purposes only.

Little Conestoga #3 Bridge Elimination Notification – Jay Breneman voiced his concern over the deterioration of the bridge abutments and who will be responsible for the cleanup. Ryan Strohecker responded that he would confer with the Township solicitor. Mark Harris also questioned the abutments being in the Township Right-of-Way. Ryan Strohecker commented he would follow up and let the Board know.

Training Approvals – Chairman Wenzel entertained a motion to approve all training requests as submitted. George Mann so motioned, Brandon Clark seconded, and the motion carried unanimously.

Traffic Commission; Police Report; Public Works Director Report; Township Manager’s Report; Blue Rock Fire Rescue Report; and Building Permit Report – Chairman Wenzel entertained a motion to approve all reports as submitted. Mike Julian so motioned, George Mann seconded, and the motion carried unanimously.

Chairman Wenzel excused the Board for an Executive Session.

The Board returned and with no further business to discuss, Chairman Wenzel entertained a motion to adjourn the meeting. Brandon Clark so motioned, Mike Julian seconded, and the motion carried unanimously. The meeting adjourned at 8:15 p.m.

Respectfully submitted,

J. Ryan Strohecker
Secretary-Treasurer

Recording Secretary
Teresa Strubel