

Manor Township Supervisors Meeting

Monday, August 3, 2020

7:00 p.m.

Vice Chairman Brandon Clark called the meeting to order in the Manor Township Municipal Building at 950 West Fairway Drive, Lancaster, Pennsylvania on Monday, August 3, 2020 at 7:00 p.m. Vice Chairman Clark introduced the Board of Supervisors and led those in attendance in the Pledge of Allegiance to the Flag.

Members Present: Brandon Clark, Allan Herr, Jay Breneman
Members Absent: George Mann, John Wenzel
Staff Present: Ryan Strohecker, Adrienne Kautz, Nate Taggart, Chief Todd Graeff
Visitors Present: See Attached Sign-In Sheet

Previous Month Minutes – Vice Chairman Clark entertained a motion to approve the previous months minutes. Jay Breneman so motioned. Allan Herr seconded, and the motion carried unanimously.

Financial Report and Accounts Payable – Vice Chairman Clark entertained a motion to approve the financial reports and pay all invoices on the accounts payable report. Allan Herr so motioned. Jay Breneman seconded, and the motion carried unanimously.

Public Comment – No Public Comment

Old Business – No old business to discuss.

New Business –

Briefing Item– Final Subdivision Plan for 491 Central Manor Road- Ben Craddock with Lancaster Civil Engineering along with Elmer Beiler, from Solid Rock Builder made a presentation on the property of 491 Central Manor Road. Elmer Beiler is the owner of 491 Central Manor Road, at the intersection of Rohrer Road and Central Manor Road. This is currently a two-acre property with a single-family dwelling on it. It is a two-acre lot where they would like to sub-divide one acre and build a new family dwelling on the subdivided lot. The engineer has reviewed the two submissions. Rettew provided them with a review letter dated July 29, 2020. Brandon Clark made a motion to move it to from Briefing Item to an Action Item. Allan Herr seconded the motion, and the motion carried unanimously.

Motion to conditionally approve the final subdivision and land development plan and storm water management plan for 491 Central Manor Road based on July 29, 2020 Rettew letter and also the August 3, 2020 Rettew letter. Jay Breneman made a motion to approve the plans. Allan Herr seconded, and the motion carried unanimously.

Notice of Executive Session – Vice Chairman Clark informed the public that there were Executive Sessions held on June 3rd and June 10th to discuss personnel matters.

Acting Sergeant Appointment – Mark Burkholder – Mr. Strohecker stated that the police department has made some changes. We have moved Mark Burkholder into that position so that we have an Acting Sergeant as of July 27, 2020. We are asking to make that retroactive appointment this evening. Jay Breneman made a motion to approve the retroactive appointment of Mark Burkholder to Acting Sergeant effective July 27, 2020. Allan Herr seconded, and the motion carried unanimously.

Financial Security Released-361 Walnut Hill Road Storm Water – Allan Herr made a motion to retroactively release the full storm water security for 361 Walnut Hill Road totaling \$31,819.00. Jay Breneman seconded, and the motion carried unanimously.

Resolution 18-2020-Destruction of Records for the Police Department – Allan Herr made a motion to approve Resolution 17-2020-Destruction of Records for the Police Department. Jay Breneman seconded, and the motion carried unanimously.

Notification Barley Farms, LP Sale/Purchase of Agricultural Conservation Easement – Barley Farms along Chestnut Grove Road has applied to Lancaster County via State/Federal Funding for Agricultural Easement (Ag Security). They are applying to put their Farm in a Farmland Preservation. The funding is coming from the State or Federal government; however, the County will be guiding them through the process. There will be a meeting that the will announced a couple days prior to the meeting if we would like to raise opposition to it. Since we are a municipality that is 83% Agricultural, when Farmland wants to go into preservation we do not contend that. Mr. Strohecker stated that he has no intention in attending the meeting.

CARES ACT – The Lancaster County Association of Township Supervisors were informed by the County, that the County of has allocated \$2.75 million dollars for 60 municipalities. This is approximately 2.9% of the 95 plus million dollars that was received from the Federal Government. That number derived from account of \$5.00 per resident. They have allocated \$5.00 per resident for Manor Township, which works out to around \$97,000.00. Basically, we have a line of credit and can draw from this fund up to \$97,000.00. The municipalities who are participating in receiving the reimbursement have already sent their estimated totals for what they have spent for Covid supplies (wipes, sanitizers, etc). The number that Mr. Strohecker has submitted was around \$15,000.00 which is no way near the allocation of money we are to receive. Over the next several months we will be applying to receive reimbursement for the funding. We are not able to reimburse employees for any time off during that time period. We can use this funding for our direct costs.

Training Approvals – Administration, Police and Public Works – Brandon Clark motioned to approve all training requests (Police Firearm Instructor Course, Death and Homicide Investigation, Pennsylvania Police Records Management, Interview and Interrogation for

Investigators and Patrol Officers, Specialized NIBRS Reporting). Jay Breneman seconded, and the motion carried unanimously.

Reports – Traffic Commission, Police, Public Works, Township Manager, Blue Rock Fire Rescue –
Allan Herr made a motion to approve all reports and recommendations as submitted. Jay Breneman seconded, and the motion carried unanimously.

Vice Chairman Clark entertained a motion to adjourn the meeting. Jay Breneman seconded, and the motion carried unanimously. The meeting adjourned at 7:20 p.m.

Respectfully Submitted,

J. Ryan Strohecker
Secretary-Treasurer

Recording Secretary
Adrienne Kautz