

Manor Township Supervisors Meeting

Monday, April 6, 2020

7:00 p.m.

Chairman George Mann called the meeting to order in the Manor Township Municipal Building at 950 West Fairway Drive, Lancaster, Pennsylvania on Monday, April 6, 2020 at 7:00 p.m. Chairman Mann introduced the Board of Supervisors and led those in attendance in the Pledge of Allegiance to the Flag.

Members Present: Brandon Clark, George Mann, Allan Herr (conference called in with Jay Breneman and John Wenzel)
Members Absent: None
Staff Present: Ryan Strohecker, Adrienne Kautz, and Mark Harris
Visitors Present: See Attached Sign-In Sheet

Previous Month Minutes – Chairman Mann entertained a motion to approve the previous months minutes. Brandon Clark so motioned. Allan Herr seconded, and the motion carried unanimously.

Financial Report and Accounts Payable – Chairman Mann entertained a motion to approve the financial reports and pay all invoices on the accounts payable report. Allan Herr so motioned. John Wenzel seconded, and the motion carried unanimously.

Public Comment – None

Old Business – No business to discuss.

New Business

Materials Bid – Ryan Strohecker addressed two items with the bid tally sheet. A few anomalies on the bid sheet occurred this year. One was the bid on delivery of stone from Pennsy Supply and County Line Quarry. Both were identical bids. The Township, in consultation with the identical bidders, agreed to resolve it with a coin toss. Pennsy Supply requested to have “heads” and County Line Quarry would have tails. Chairman Mann flipped the coin and it landed on “tails” so County Line Quarry will receive the bid. The Bid Tally Sheet will reflect that County Line Quarry will receive the bid for the delivery of stone. The second anomaly was under the Seal Coat where there were questions about receiving proper bids for both applications. Mark Harris reached out to the two vendors and all the vendors are willing to rebid that Seal Coating for 2020. The bids will be due back by end of April. We will then be voting on the Seal Coating at the meeting in May. Jay Breneman asked if we were doing Microsurfacing, Mark reported that we were not doing any Microsurfacing for 2020. Brandon Clark motion to approve all construction bids based on the Bid Tally sheet for 2020. Allan Herr seconded, and the motion carried unanimously.

Bridge Inspector Selection –The Bridge Inspection Committee met to discuss inspectors. Chairman Mann recommended a motion to approve VE Engineering Inc. as the bridge inspector for the Safe Harbor Trestle Bridge construction project. Brandon Clark made a motion to use VE Engineering as the bridge inspector. Jay Breneman seconded, and the motion carried unanimously.

Bond Release-Signature Senior Living – Brandon Clark made a motion to fully release the Bond Release for Signature Senior Living. Jay Breneman seconded, and the motion carried unanimously.

Resolution 14-2020-Declaration of Disaster Emergency – Brandon Clark made a motion to approve the Resolution 14-2020 the Declaration of Disaster Emergency. Allan Herr seconded, and the motion carried unanimously.

Resolution 15-2020-COVID-19 Response Policy – Allan Herr made a motion to approve the Resolution 15-2020-COVID-19 Response Policy. Brandon Clark seconded, and the motion carried unanimously.

Resolution 16-2020-Real Estate Tax Extension for 2020 – Ryan Strohecker made mention that the documents that were placed on Google Drive, have changed slightly. This request from the County to extend the time that people can pay their Real Estate Tax (all Municipalities in Lancaster have to adopt this resolution) without penalties. Some of the managers were tossing this around because of “cash flow”, Ryan does not see this as being a big impact issue. Ryan also updated the new Resolution reflects that whatever date the County sets is the date we will set a deadline of December 31, 2020. Brandon Clark had inquired is this going to affect school tax as well, but there hasn’t been any word on this thus far. Brandon Clark made a motion to approve the Resolution 16-2020-Real Estate Tax Extension for 2020. Jay Breneman seconded, and the motion carried unanimously.

LCSWMA Notification - The landfill is renewing their permit with DEP for another 10 years. The landfill is required to notify the Municipalities in which they operate. This is standard procedure.

Acts 14 Notification - This is the notification that goes to Municipalities for the South Centerville Road project with regards to survey/land work, they want to get this ramped up in the next year this is our official notification from Penn Dot.

Reports – Traffic Commission, Police, Public Works, Township Manager, Blue Rock Fire Rescue –Allan Herr made a motion to approve all reports and recommendations as submitted. Brandon Clark seconded, and the motion carried unanimously.

The Board returned and with no further business to discuss, Chairman Mann entertained a motion to adjourn the meeting. Brandon Clark motioned. Allan Herr seconded, and the motion carried unanimously. The meeting adjourned at 7:15 p.m.

Respectfully Submitted,

J. Ryan Strohecker
Secretary-Treasurer

Recording Secretary
Adrienne Kautz