

Manor Township Supervisors Meeting

Monday, March 2, 2020

7:00 p.m.

Chairman George Mann called the meeting to order in the Manor Township Municipal Building at 950 West Fairway Drive, Lancaster, Pennsylvania on Monday, March 2, 2020 at 7:00 p.m. Chairman Mann introduced the Board of Supervisors and led those in attendance in the Pledge of Allegiance to the Flag.

Members Present: Brandon Clark, Jay Breneman, John Wenzel, George Mann and Allan Herr
Members Absent: None
Staff Present: Ryan Strohecker, Michelle Smith, Adrienne Kautz, Nate Taggart, Mark Harris and Chief Todd Graeff
Visitors Present: See Attached Sign-In Sheet

Previous Month Minutes – Chairman Mann entertained a motion to approve the previous months minutes. Brandon Clark so motioned. Jay Breneman seconded and the motion carried unanimously.

Financial Report and Accounts Payable – Chairman Mann entertained a motion to approve the financial reports and pay all invoices on the accounts payable report. John Wenzel so motioned. Allan Herr seconded and the motion carried unanimously.

Public Comment – None

Old Business

Places 2040 Summit – Ryan Strohecker informed the Board of the public meeting regarding the comp plan.

City of Lancaster Recycling Center Agreement – This agreement with Lancaster City has recently been renewed and will allow residents to recycle newspapers and other items not included in the Big 4. Manor Township residents will have the option to take recyclables to the Lancaster Recycling Center and recycle them free of charge.

New Business

Ordinance 1-2020 – Comcast Agreement – Brandon Clark made a motion to adopt Ordinance 1-2020. Jay Breneman seconded and the motion carried unanimously.

Resolution 12-2020 – New Fee Schedule – Allan Herr made a motion to adopt Resolution 12-2020. Brandon Clark seconded and the motion carried unanimously.

Resolution 13-2020 – PENNDOT Resolution – John Wenzel made a motion to adopt Resolution 13-2020. Allan Herr seconded and the motion carried unanimously.

PENNDOT Escalator Clause – Allan Herr made a motion to approve the escalator clause based on the PENNDOT specifications for 2020. Jay Breneman seconded and the motion carried unanimously.

Briefing Item – Preliminary/Final Minor Subdivision Plan – 363 Hershey Mill Road – Mitch Kemp, with RGS Associates representing Darryl and Mary Lou Sensenig, made a presentation on the subdivision plan. Years ago, the Sensenig’s offered and dedicated right-of-way for the construction of Hershey Mill Road through their property. This resulted in the bi-section of their property creating two parcels. The purpose of this subdivision plan is to formally create two separately deeded lots. Ryan Strohecker reported that this plan went through Planning Commission with ease. The Board discussed a note from Rettew. The note addressed the Clear Sight Triangle on Lot 1. The Township does not feel that this is a concern as there are no improvements planned on the parent tract. The trees in question were planted approximately 20 years ago and do not impede any sight. The Board clarified that Nate Taggart, Manor Township Zoning Officer, would work with the homeowner to make a decision on this particular item. Brandon Clark motioned to move this item to an action item. Allan Herr seconded and the motion carried unanimously. John Wenzel motioned to conditionally approve 363 Hershey Mill Road Final Minor Subdivision Plan and waivers based on the Rettew letter dated February 28, 2020. Jay Breneman seconded and the motion carried unanimously.

Briefing Item – Final Minor Subdivision Plan – Manor BIC – 530 Central Manor Road – Adam Westgate, with David Miller Associates representing Manor BIC Church, provided an overview of the project. The applicant is proposing to subdivide off two lots with frontage along Manor Church Road. Proposed lot 1 will create a lot for the existing single-family detached dwelling and related improvements. Proposed lot 2 will be suitable for the future construction of a single-family detached dwelling. The Planning Commission recommended approval of the plan along with modifications. The applicant has resolved all plan related comments and obtained approval from Lancaster County Conservation District. Brandon Clark made a motion to move this item to an action item. Allan Herr seconded and the motion carried unanimously. Allan Herr made a motion to conditionally approve 530 Central Manor Road Final Minor Subdivision Plan and waivers based on the Rettew letter dated February 27, 2020. John Wenzel recused himself from the vote. Brandon Clark seconded and the motion carried unanimously.

2019 Police Department Year End Report – Jay Breneman asked Chief Graeff if he could provide an update on the Small Amounts of Marijuana Ordinance after it has been in place for a year. Chief Graeff agreed to do so.

Lancaster Farmland Trust Report

Annual Report of the Lancaster County Conservation District Activities

New Hire – Adrienne Kautz – Jay Breneman made a motion to hire Adrienne Kautz. Allan Herr seconded and the motion carried unanimously.

Training Approvals – Chiefs of Police Conference – Brandon Clark made a motion to approve all training requests as submitted. John Wenzel seconded and the motion carried unanimously.

Reports – Traffic Commission, Police, Public Works, Township Manager, Blue Rock Fire Rescue – Jay Breneman provided an update on Blue Rock equipment replacement. A committee has been formed to look at specifications for a new heavy rescue and boat. Brandon Clark made a motion to approve all reports and recommendations as submitted. Allan Herr seconded and the motion carried unanimously.

Executive Session – Personnel and Legal Matter – Chairman Mann excused the Board to discuss a personnel and legal matter.

The Board returned and with no further business to discuss, Chairman Mann entertained a motion to adjourn the meeting. Brandon Clark so motioned. Allan Herr seconded, and the motion carried unanimously. The meeting adjourned at 7:40 p.m.

Respectfully Submitted,

J. Ryan Strohecker
Secretary-Treasurer

Recording Secretary
Michelle Smith