

## Manor Township Supervisors Meeting

Monday, February 3, 2020

7:00 p.m.

Chairman George Mann called the meeting to order in the Manor Township Municipal Building at 950 West Fairway Drive, Lancaster, Pennsylvania on Monday, February 3, 2020 at 7:00 p.m. Chairman Mann introduced the Board of Supervisors and led those in attendance in the Pledge of Allegiance to the Flag.

Members Present: Brandon Clark, Jay Breneman, John Wenzel, George Mann, and Allan Herr  
Members Absent: None  
Staff Present: Ryan Strohecker, Michelle Smith, Nate Taggart, Mark Harris, and Chief Todd Graeff  
Visitors Present: See Attached Sign-In Sheet

**Previous Month Minutes** – Chairman Mann entertained a motion to approve the previous months minutes. Jay Breneman so motioned, Brandon Clark seconded, and the motion carried unanimously.

**Financial Report and Accounts Payable** – Chairman Mann entertained a motion to approve the financial reports and pay all invoices on the accounts payable report. Brandon Clark so motioned, Allan Herr seconded, and the motion carried unanimously.

**Public Comment** – None

**Old Business** – None

### **New Business**

Briefing Item-Bethany Church Lot Add-On Plan – Brian Cooley, DC Gohn, gave a brief overview of the project. There are two tracts of land and there is tract line running north of the church and south of the single family dwelling. There was a Deed of Merger completed in 2017 and one deed was created. The Deed of Merger was a violation of the Subdivision/Land Development Ordinance. To correct the Deed of Merger, the Township Engineer recommended the submission of a Lot Add-On Plan. The purpose of the Lot Add-On Plan is to combine the two tracts associated with the church and the resulting lot would be the single family dwelling. There are no improvements associated with the Plan. A Right-of-Way Waiver is also being requested.

Jay Breneman recused himself from the vote.

Chairman Mann entertained a motion to move the item from a briefing item to an action item. Brandon Clark so motioned, Allan Herr seconded, and the motion carried unanimously. John Wenzel made a motion to conditionally approve the Bethany Church Lot Add-On Plan based on

the Rettew recommendation letter dated January 29, 2020. Brandon Clark seconded and the motion carried unanimously.

Resolution 11-2020 - Authorizing Individuals to Execute Agreements – Allan Herr made a motion to approve Resolution 11-2020. Jay Breneman seconded and the motion carried unanimously.

Lancaster County Drug Task Force Update – The Board was provided with a copy of the Quarterly Report & Update from the Lancaster County Drug Task Force.

MS4 Presentation – Mark Harris made a slide presentation that describes the Manor Township Pollutant Reduction Plan. He reviewed the Williamsburg Basin Project that was completed in 2019 and provided details on the projects slated for 2020. The goal for Manor Township is to reduce sediment by 80,000 lb per year. The five year plan started in 2018 and consists of eight different projects. The urbanized areas of the Township are what is being targeted.

Training Approvals-Police – Chairman Mann entertained a motion to approval all trainings as requested. John Wenzel so motioned, Brandon Clark seconded, and the motion carried unanimously.

Traffic Commission; Police Report; Public Works Director Report; Township Manager’s Report; Blue Rock Fire Rescue Report; and Building Permit Report – Chairman Mann entertained a motion to approve all reports and recommendations as submitted. Brandon Clark so motioned, Jay Breneman seconded, and the motion carried unanimously.

Executive Session-Personnel Matter – Chairman Mann excused the Board for an Executive Session to discuss a personnel matter.

The Board returned and with no further business to discuss, Chairman Mann entertained a motion to adjourn the meeting. Brandon Clark so motioned, Jay Breneman seconded, and the motion carried unanimously. The meeting adjourned at 8:08 p.m.

Respectfully Submitted,

J. Ryan Strohecker  
Secretary-Treasurer

Recording Secretary  
Michelle Smith