

Planning Commission Meeting Minutes

Monday, July 8, 2019

7:00 p.m.

Chairman Jay Provanzo called the meeting to order in the Manor Township Municipal Building located at 950 West Fairway Drive, Lancaster, Pennsylvania on Monday, July 8, 2019 at 7:00 p.m. Mr. Provanzo led those in attendance in the Pledge of Allegiance to the Flag and introduced the Board.

Members Present: Mark Harman, Jay Provanzo, Pamela Shellenberger, Keith Hoover, and Martin Peak

Members Absent: James Henke and Don Mann

Staff Present: Nate Taggart, Michelle Smith, and Jim Caldwell

Visitors Present: See attached Sign-In Sheet

Public Comment - There was no public comment.

Approve the Meeting Minutes from February 11, 2019 – Chairman Provanzo entertained a motion to approve the February 11, 2019 minutes as they have been submitted. Pamela Shellenberger so motioned, Keith Hoover seconded, and the motion carried unanimously.

New Business

19-001 – Sketch Plan for 135 W. Charlotte Street – The applicant is proposing to develop a building addition and a gravel parking area. The property is zoned Medium Density Residential (RM).

The applicant is requesting modifications to the following sections: 388-11 (Preliminary Plan), 388-42E(2) (Reconstruction of Existing Streets), 388-42K(1)(a) (Installation of curbs), and 388-42L(1) (Installation of sidewalks).

Brent Detter of David Miller Associates, representing Mike Charles, owner of 135 W. Charlotte Street, made a presentation detailing the proposed building addition and gravel parking area installation.

Several topics were discussed including the Millersville Borough boundary line, the Zoning Hearing Board decision regarding the property, and the installation of a sidewalk along the east side of the property.

19-002 – Preliminary/Final Subdivision & Land Development Plan for 1086 Central Manor Road – The applicant would like to construct two new, single family dwellings on

their lot. One dwelling will be located on the existing parent tract and one will be located on a new two-acre lot. The property is zoned Agricultural.

The applicant is requesting modifications to the following sections: 388-11 (Preliminary Plan Application), 388-19A & 19B (Plan Scale), and 388-21B(3) (Existing Features within 200 Feet).

John Weese of Harbor Engineering, representing Steven and Donna Jones, made a presentation detailing the lot subdivision and the construction of two single family dwellings.

Topics discussed included: on-lot septic systems, the pedestrian trail along the Little Conestoga Creek, Penn DOT permits, and stormwater management.

Other Business – There was none.

Correspondence – There was none.

With no further business to discuss, Chairman Provanzo entertained a motion to adjourn the meeting. Martin Peak so motioned and the meeting adjourned at 7:42 p.m.

Respectfully Submitted,

Don Mann
Secretary

Recording Secretary
Michelle Smith