

## Manor Township Supervisors Meeting

Monday, February 5, 2018

7:00 p.m.

Chairman John Wenzel called the meeting to order in the Manor Township Municipal Building located at 950 West Fairway Drive, Lancaster, Pennsylvania on Monday, February 5, 2018 at 7:00 p.m. Chairman Wenzel led those in attendance in the Pledge of Allegiance to the Flag. The Board of Supervisors was introduced.

Members Present: Brandon Clark, Jay Breneman, John Wenzel, George Mann, and Mike Julian

Staff Present: Ryan Strohecker, Teresa Strubel, and Mark Harris

Visitors Present: See attached Sign-In Sheet

**Previous Month Minutes** – Chairman Wenzel entertained a motion to approve the January meeting minutes as they have been submitted. Jay Breneman so motioned, George Mann seconded, and the motion carried unanimously.

**Financial Report and Accounts Payable** – Chairman Wenzel entertained a motion to approve the financial reports and pay all invoices on the accounts payable report. George Mann so motioned, Brandon Clark seconded, and the motion carried unanimously.

**Solicitors Report** – There was none.

**Public Comment** – There was none.

### Old Business

Chairman Wenzel stated that two executive sessions took place on January 10, 2018 and January 23, 2018 to discuss personnel matters.

### New Business

Resolution 12-2018-Planning Commission Appointment – Chairman Wenzel entertained a motion to approve Resolution 12-2018. Mike Julian so motioned, Brandon Clark seconded, and the motion carried unanimously.

Sewer Planning Module-Manor Church Road Sewer Extension – Ryan Strohecker gave a brief synopsis that in the vicinity of 151 Manor Church Road, there are three properties wanting to hook-up to the public sewer system (LASA). The residents applied for an exemption from completing a planning module to DEP and were denied. The residents will need to complete a planning module. The first step is to get approval from the Board of Supervisors. Chairman Wenzel entertained a motion to approve installation of Sanitary Sewer to 151 Manor Church Road. Brandon Clark so motioned, Mike Julian seconded, and the motion carried unanimously.

MS4 Training on Best Management Practices (BMP's) – Mark Harris gave a slide show presentation. The presentation consisted of pictures from within the Township showing where a resident was dumping grass clippings in the detention basin thinking the storm water would wash it away. Other pictures were of new construction sites where proper procedures did not take place to control the storm water runoff. When the Township is notified that there is an issue, Mark will go talk with the person responsible and give them a time frame in which to have the mess cleaned up. Measures are taken to educate the public by the Township newsletter, calendar, and website.

Mark also discussed the six Minimum Control Measures (MCM's) of the MS4.

- Public education and outreach
- Public involvement and participation
- Illicit discharge detection and elimination
- Construction site runoff and control
- Post construction stormwater management
- Pollution prevention and good housekeeping

Training Approvals – Chairman Wenzel entertained a motion to approve all training requests as submitted. Jay Breneman so motioned, George Mann seconded, and the motion carried unanimously.

Traffic Commission – Mark Harris reported the Traffic Commission met and have a few recommendations for the Board of Supervisors to consider. Chairman Wenzel entertained a motion to approve all recommendations as outlined in the Traffic Commission minutes dated January 31, 2018. George Mann so motioned, Brandon Clark seconded, and the motion carried unanimously.

Police Report; Public Works Director Report; Township Manager's Report; Blue Rock Fire Rescue Report; and Building Permit Report – Chairman Wenzel entertained a motion to approve all reports as submitted. Brandon Clark so motioned, Mike Julian seconded, and the motion carried unanimously.

With no further business to discuss, Chairman Wenzel entertained a motion to adjourn the meeting. George Mann so motioned, Brandon Clark seconded, and the motion carried unanimously. The meeting adjourned at 7:30 p.m.

Respectfully submitted,

J. Ryan Strohecker  
Secretary-Treasurer

Recording Secretary  
Teresa Strubel