

MANOR UPDATES

NEWSLETTER

For the

Residents of Manor Township

FALL 2017

Vol. 26 / No. 3



Holiday Crime Prevention Tips

With the Holiday season quickly approaching, the potential for thefts and robberies increases. More people are out and about and are carrying more gifts and money than usual. While there's no need to be afraid, please keep in mind the following safety reminders:

- Save all receipts from your in-store and online purchases. Start a file folder to organize them, which will help you verify your credit card and banking statements as they come in.
- Do NOT buy more than you can carry.
- Have your keys in hand when approaching your vehicle. Check the back seat and around the car before getting in.
- Do NOT leave valuables in your vehicle. Lock them in the trunk.
- Park and walk in well-lit areas and always be aware of your surroundings.
- Carry your purse close to you, with the opening or flap towards your body.
- Never leave a purse unattended in the shopping cart.
- Don't announce your new high-dollar purchases after the holidays. Break down the boxes of TV's, stereos, computers, etc. and turn them inside out before putting them curbside or in the trash.



(continued on pg. 2)



MS4 AT A GLANCE

The stormwater requirements of the federal Clean Water Act are administered under the Pennsylvania Department of Environmental Protection's Municipal Separate Storm Sewer (MS4) Program. In December 2002, DEP issued a new General Permit ("PAG-13") for use by MS4s, including Manor Township, requiring the implementation of a stormwater management program for minimizing the impacts from stormwater runoff. After much debate and some delays, DEP released its new permit requirements in late 2011, placing additional responsibilities on the Township.

Under the MS4 Program, Manor Township is required to incorporate the following six elements (known as minimum control measures, or MCMs) into their stormwater management programs:

- Public education and outreach (MCM #1)
- Public involvement and participation (MCM #2)
- Illicit discharge detection and elimination (MCM #3)
- Construction site runoff control (Administered by the Lancaster County Conservation District) (MCM #4)
- Post-construction stormwater management in new development and redevelopment (MCM #5)
- Pollution prevention and good housekeeping for municipal operations and maintenance (MCM#6)

Each MCM has a series of suggested best management practices (BMPs) associated with it to guide permit holders in program development, tracking, enforcement, and reporting.

Pennsylvania has close to 1,000 jurisdictions that are considered small municipal separate stormwater systems (MS4s) and therefore require MS4 permits.



Safe Harbor Trestle Bridge.....	2
Daylight Savings Time	2
Collections & Recycling	3
Manor Township Curfew	3
Junior Driver's Licenses	4
Recycling Basics.....	4
Blue Rock Fire Rescue	4
48 Hour Parking Limit.....	5
School Bus Safety	5
Community Calendar	6
Snow Removal	6

SAFE HARBOR TRESTLE BRIDGE

Holiday Crime Prevention Tips

(continued from pg. 1)

■ If you are traveling for the holidays, make your home looked “lived in”. Have a friend or neighbor collect your mail and newspapers or have your services suspended while you are away. Use timers to turn lights on and off.

■ Tell a security guard or store employee if you see an unattended bag or package.

Online Shopping:

■ Before surfing the Internet, secure your personal computers by updating your security software. All computers should have anti-virus, anti-spyware and anti-spam software, as well as have a firewall installed.

■ Keep your personal information private and your passwords secure. Do not respond to requests to “verify” your password or credit card information unless you initiated the contact. Legitimate businesses will not contact you in this manner.

■ Beware of “bargains” from unfamiliar companies. If it sounds too good to be true, it probably is.

■ Never provide your credit card information in response to unsolicited calls or emails.

■ Use secure websites for purchases. Look for the icon of a locked padlock during the checkout process.

To report suspicious activity, call our Police Department at 717-299-5231. For emergencies, call 911.



We frequently get questions about the status of the rehabilitation of the Safe Harbor Trestle Bridge. The bridge is a major gap in the Enola Low Grade Rail Trail that will one day span twenty three miles from the base of Turkey Hill all the way to the Chester County line.

Over the past three years, the Manor Township Public Works crews have been doing a lot of prep work to the base of the bridge. They’ve been responsible for clearing debris to expose the beams, dismantling fallen rocks and general cleanup so that engineers can inspect the quality of the foundation. While the Township has saved thousands of dollars doing this work ourselves, we have also spent some funds for a full inspection of the bridge. The purpose of this was so that we could accurately assess our options for the bridge going forward.

As of the date of this newsletter, we are exploring plans to lay precast concrete slabs for the deck base. There appears to be several advantages to concrete over a wood deck but future maintenance is one of its biggest reasons. Of course, we are also carefully reviewing cost comparisons between the two materials.

The overall cost of the project is staggering; likely over seven million dollars. So we are currently lining up state and federal grant dollars with the goal of covering much of that cost. However, using grant money can tend to slow down the process; so we’re several years out from beginning actual construction. In fact, we’re likely not starting construction until 2020 give or take.

While many of you are anxious to start walking across the bridge, we ask for your patience as we line up many moving parts. We think that the end product will bring great pride to the residents of Manor Township.



NOVEMBER 5, 2017 - DAYLIGHT SAVING TIME ENDS

When local daylight time is about to reach 2:00 a.m. Sunday, November 5, 2017, clocks are turned backward 1 hour to 1:00 a.m. local standard time instead.

Leaf Collection



During the fall of 2016, the Manor Township Public Works Department collected 319 truckloads of leaves, that weighed over 490 tons. Curbside collection for 2017 is scheduled to begin the week of October 16, 2017.

Residents can check for daily leaf collection information on the Township's website at www.manortwp.org. Curbside collection typically concludes the first full week of December.

Residents who live along Millersville Road and Columbia Avenue will receive leaf collection on the following weeks: October 30th, November 13th and 20th, and December 4th.

Each year we remind our residents to follow these simple guidelines.

- Leaves must be placed in a row along the edge of the street.
- Leaves must be loose and not bagged for collection.
- Tree branches, bush trimmings, plants, grass clippings, and ornamental grass are prohibited and will not be accepted. This yard waste may be disposed at the Frey Farm Landfill on River Road. All Township residents are eligible for this program. To enroll please contact our office at 397-4769.
- Leaves must be accessible to the collection crew.
- Leaves that are obstructed by parked vehicles will not be collected.
- Leaves should not be placed on storm water drains.

Township residents not serviced by curbside collection may bring their leaves to the Township's Leaf Compost Facility for free disposal, Monday thru Wednesday between 8:00 a.m. and 3:00 p.m., starting on October 16th and continuing until December 4th. Weekend hours have been scheduled and posted in this edition of Manor Updates.

LEAF COLLECTION BEGINS OCTOBER 16TH

COMPOST AVAILABLE

Manor Township's Leaf Compost Facility on Charlestown Road will be open for the purchase of leaf compost this autumn. The cost is \$ 10 a cubic yard. Manor Township residents may also dispose of their leaves for free on the following dates. Leaves will be accepted loose or in approved biodegradable bags only.

SATURDAYS ~ 9:00 AM - 12:00 PM

September 30th ■ October 14th & 28th ■ November 11th & 18th
December 2nd

WEDNESDAYS ~ 3:00 PM - 6:00 PM

October 4th & 18th ■ November 1st



Christmas Tree Recycling

In 2017, Manor Township recycled 1,078 Christmas Trees. For your convenience you may dispose of your Christmas tree at any of our four drop-off locations. There is no charge for this service for Manor Township residents. Drop-off locations are identified at Charlestown Park, Greider Park, Washington Boro Park, and Creswell Park. The drop-off program will begin on December 26th and be available until Sunday, January 21, 2018. To place your tree at one of these locations, they must be free of ornaments, lights, stands, and tinsel. You are required to remove plastic bags as well as covers and dispose of them properly. The trees will be chipped into mulch which is utilized in the Township's parks.

MANOR TOWNSHIP CURFEW

The Police Department reminds kids and parents that the curfew in Manor Township is 10:00 p.m., Sunday through Thursday, and Midnight on Friday and Saturday. The majority of the time the kids are just out walking or riding their bikes and not causing any harm, however some have been caught doing damage to property or things that they shouldn't be doing. The biggest danger and concern for the Police department though is that the kids are away from the safety of their home and are easy targets for people who would do them harm. A big common denominator involved in these cases is it usually happens when a few friends sleep over at another friend's house and then they all sneak out together. It is easier for a few kids to sneak out of one house rather than each of them sneaking out of their own houses and then try to meet up somewhere. Parents just need to be aware of where their kids are at all times.



REMINDER REGARDING JUNIOR DRIVER'S LICENSES

For persons 16 or 17 years of age, Junior Driver's licenses are valid between 5:00 a.m. and 11:00 p.m., unless accompanied by a spouse 18 years of age or older, parent, or legal guardian. There are exceptions for employment and members of a fire department, etc. but the Junior Driver must have an affidavit or certificate of authorization signed by their employer, supervisor or fire chief indicating their work or school schedule.

A Junior Driver must wear a seat belt at all times. Failure to do so is now a primary violation for drivers under 18. It is also their responsibility to make sure ALL passengers are seat belted. If an unbelted passenger is under 18, the Junior Driver may be cited.



In the first six months, a Junior Driver may only carry one additional passenger, unless the additional passenger is an immediate family member (brother, sister, step-brother or step-sister, foster brother or sister). This provision does not apply if the Junior Driver is accompanied by a parent or legal guardian. After the first six months, a Junior Driver can only carry three non-family members until their 18th birthday.

RECYCLING BASICS

Recycling is mandatory in Manor Township. No recyclable materials are permitted in trash containers.

This is a comingled recycling program: cans, glass, plastics, and paper, etc. do not have to be separated by color or type. Place all of these items together in one container. Recycle containers can be purchased at the Township office for \$2.00 each. If you wish to buy your own container, be sure it is clearly marked RECYCLING.

The following items are recyclable, *should be thoroughly cleaned* and *placed inside your recycling container*:

PLASTIC: #1 through #7 (soda/water bottles, milk jugs, etc.).

GLASS: Clear, brown, blue, or green glass food and beverage containers.

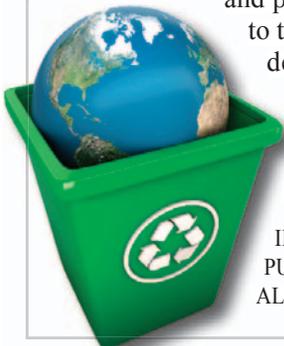
METAL: Aluminum beverage cans, steel food and beverage cans, aerosol cans, paint cans.

PAPER: Newspapers, magazines, office paper, cardboard and paperboard, telephone books, paper bags, junk mail, etc.

CORRUGATED CARDBOARD: Break down boxes as flat as possible and put them out next to your recycling bin or take them to the Township facility at 950 W. Fairway Drive and deposit into the cardboard dumpster.

Check the weather. If the weather calls for high winds or rain, keep recycling inside until the following week, if possible. Wet cardboard products are more difficult to process.

ILLEGAL DUMPING OF ANY REGULATED MATERIAL IS A PUNISHABLE OFFENSE. MANOR TOWNSHIP WILL ENFORCE ALL REGULATIONS AND IMPOSE PENALTIES ON VIOLATORS.



BLUE ROCK FIRE RESCUE Looking For A Few Good Men and Women

The Blue Rock Fire Rescue Company provides a multitude of fire and rescue related services for Manor Township and Millersville Borough. Our modern fleet of fire apparatus is operated by a well-trained staff of volunteer firefighters. Volunteerism is on the decline, however, and we need your help.

As a volunteer member of Blue Rock Fire Rescue, you will be a member of a team where comradeship and tradition run deep. Firefighting is a physically challenging job.



If you have the strength and dedication needed, then come be part of our team.

As a Blue Rock Fire Rescue firefighter you will:

- Receive free training courses at the county and state level.
- Participate in weekly training drills.
- Respond to a variety of emergency calls.
- Assist with apparatus and equipment maintenance.
- Be a respected member of the community.
- Assist with Fire Safety Education and community events.

Don't want to put on fire gear and fight fires but still want to help? We have a job for you too; Fire police officers respond to emergency calls and provide traffic and crowd control.

A lot goes on behind the scenes at our fire station too. As an administrative member you can help with clerical work, fund drives, hall rentals, grant writing, and various fundraising activities. We even could use help mowing our grass or taking care of the fire station.

If you have the time and desire to serve, we have a place for you. Call Blue Rock Fire Rescue at 717-872-9345.

48 Hour Parking Limit Reminder

The Township Police Department wants to remind all our Township residents and guests that parking on Township streets is regulated by the Vehicle Code through the Township Ordinance Code, Chapter 15, Part 4, General Parking Regulations. Due to the harsh weather and high snow fall amounts we had in previous years, we are asking that all motorists remove their vehicles from the street before, or as soon as possible, after a snow fall. In Section 406.B a vehicle is restricted from being “parked more than forty-eight (48) hours on any street or roadway,” without being moved.



While the Police Department does not usually enforce this section vigorously, this is a violation that we do enforce after snow storms. When vehicles are not moved off the streets, the snowplows cannot clean the roadways all the way to the curbs. This in turn makes the roadways narrower with each snow fall and subsequent plowing.

This parking ordinance has been in effect since 1985 and while it may not be heavily enforced, it does serve a good purpose. Many times we are asked why parking regulations are not posted. The simple answer is there is no practical way to post all the parking regulations, the signs would have to be almost billboard size. Most of the regulations are from the vehicle code and/or just plain common sense restrictions. The Township Police Department is requesting all residents to clean off their vehicles and remove from streets in a timely manner. This then allows the plows to clean off the streets from curb to curb.

BACK to SCHOOL

Sharing the Road with School Buses

School days bring congestion: Yellow school buses are picking up their charges, kids on bikes are hurrying to get to school before the bell rings, and harried parents are trying to drop their kids off before work.

It’s never more important for drivers to slow down and pay attention than when kids are present, especially before and after school.

If you’re driving behind a bus, allow a greater following distance than if you were driving behind a car. It will give you more time to stop once the yellow lights start flashing. It is illegal in all 50 states to pass a school bus that is stopped to load or unload children.

- Never pass a bus from behind – or from either direction if you’re on an undivided road – if it is stopped to load or unload children.
- If the yellow or red lights are flashing and the stop arm is extended, traffic must stop.
- The area 10 feet around a school bus is the most dangerous for children; stop far enough back to allow them space to safely enter and exit the bus.
- Be alert; children often are unpredictable, and they tend to ignore hazards and take risks.

Halloween Safety

Halloween is quickly approaching and it is important to remember a few safety tips while trick or treating.

COSTUME SAFETY

- Make sure costumes fit so that children can easily walk without tripping.
- Wigs and beards should be properly attached so they do not obscure vision.
- Use light colors, decals or reflective tape so children are visible to motorists at night.
- Buy flame resistant costumes or make them from flame resistant materials.
- Make sure you can see well through masks.
- Use make-up instead of a mask.

STREET SAFETY

- Walk on sidewalks. If there is no sidewalk, walk on the left side of road, facing traffic.
- Cross streets at an intersection or crosswalk.
- Wait for proper traffic signals to cross.
- Avoid running out between parked cars.
- If riding a bike, it should have reflectors, a headlight and a horn or bell.

TRICK-OR-TREATING

- Save candy until you get home so that it can be checked before eating.
- Have parents or a responsible adult examine ALL CANDY / TREATS.
- Wash fruit and slice it into small pieces, checking it for anything inedible.
- Report any suspicious treats to the police.
- Don’t go into anyone’s house unless you know them.
- Trick-or-treat in groups and with parents accompanying young children.

Be Safe & Have Fun!

TRICK-OR-TREAT NIGHT

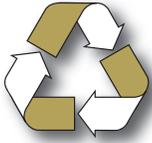
Tuesday, October 31st
6:00 p.m. - 8:00 p.m.

for Manor Township



**Manor Township
Board of Supervisors**

950 West Fairway Drive
Lancaster, PA 17603



Printed on recycled paper

PRESORTED STANDARD
U.S. POSTAGE
PAID
LANCASTER, PA
PERMIT NO. 1746

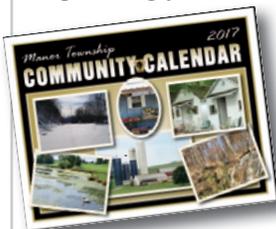
MANOR TOWNSHIP'S UPCOMING PROGRAMMING

Full details of all programs can be found at www.manortwp.org or by calling 397-4769.

COMMUNITY CALENDAR

Every year in December, Manor Township mails out complimentary calendars to all interested residents, containing important municipal information and dates for the upcoming year.

If you currently do not receive the calendar and would like to, please contact the Township Office at 717-397-4769 or email: teresa@manortwp.org to be added to the mailing list.



TOWNSHIP WEBSITE

Please remember to check the Township website regularly for up-to-date information regarding important upcoming meetings and events at: www.manortwp.org.



SNOW REMOVAL

As winter approaches, please remember the following tips help allow our operators to be as efficient as possible:

- DO NOT push or throw snow into the roadway at anytime. This creates hazardous driving conditions and is a violation of both State and Township law. Violators can be prosecuted.
- Make sure your mailbox is secured tightly on a sturdy post. Damage caused by plowed snow is the property owner's responsibility.
- Manor Township does not have a snow removal ordinance for sidewalks. However, residents are encouraged to clear snow and ice from walks after plowing is completed.
- If you must drive, do so at a minimal speed and give the snow plow operators plenty of room to do their work. Remember, if you cannot see the mirrors of our truck, our drivers cannot see you.
- Vehicles should be removed from the street so that operators can plow from curb to curb. This allows melting snow to enter the drainage system and not pond and refreeze on the road.
- Plowing cul de sacs can become more difficult when vehicles are parked on the street, due to limited space for snow to be pushed.
- Place one or two stakes along the edge of your property to help the snow plow operator distinguish where the edge of the road and lawn meet. The Township will not repair lawns damaged by snow plows if the lawns are not marked.