

Manor Township Supervisors Organizational Meeting

Tuesday, January 3, 2017

7:00 P.M.

Chairman Brandon Clark called the meeting to order in the Manor Township Municipal Building at 950 West Fairway Drive, Lancaster, Pennsylvania on Tuesday, January 3, 2017 at 7:00 P.M. Chairman Clark introduced the Board of Supervisors and led those in attendance in the Pledge of Allegiance to the Flag.

Members Present: George Mann, Jay Breneman, Brandon Clark, and Mike Julian
Members Absent: John Wenzel
Staff Present: Ryan Strohecker, Mark Harris, Chief Todd Graeff and Teresa Strubel
Visitors Present: See Attached Sign-In Sheet

Brandon Clark entertained a motion to appoint a Temporary Chair. George Mann made a motion to appoint Jay Breneman as Temporary Chair, Mike Julian seconded and the motion carried unanimously.

Elect Chairman - George Mann made a motion to elect John Wenzel as Chairman, Mike Julian seconded and the motion carried unanimously.

Elect Vice-Chairman - Brandon Clark made a motion to elect George Mann as Vice-Chairman, Mike Julian seconded and the motion carried unanimously.

Appoint Secretary-Treasurer – Brandon Clark made a motion to elect Ryan Strohecker as Secretary-Treasurer, Jay Breneman seconded and the motion carried unanimously.

Establish Treasurer's Bond Amount - \$1,500,000 – Jay Breneman made a motion to establish a Treasurer's Bond in the amount of \$1,500,000, Mike Julian seconded and the motion carried unanimously.

Resolution 1-2017 – Planning Commission – Mike Julian made a motion to appoint Jay Provanzo, Don Mann and James Henke, Brandon Clark seconded and the motion carried unanimously.

Resolution 2-2017 – Zoning Hearing Board – Jay Breneman made a motion to appoint Brad Singer, Mike Julian seconded and the motion carried unanimously.

Resolution 3-2017 – Park & Recreation Board – Brandon Clark made a motion to appoint Martin Peak, Mike Julian seconded and the motion carried unanimously.

Resolution 4-2017 – Auditor – Jay Breneman made a motion to appoint Bertz Hess, Brandon Clark seconded and the motion carried unanimously.

Appointments – Solicitor-Goodman Kenneff, Associate Solicitor/Special Counsel-William Crosswell, Labor and Personnel Counsel-Campbell, Durrant Beatty, P.C., General Engineer-Rettew, Subdivision Land Development Engineer-Rettew, Alternate Subdivision Land Development Engineer-Buchart Horn, Storm Water Engineer-Rettew, Alternate Storm Water Engineer-Buchart Horn, Storm Water Official-Ryan Strohecker, Traffic Engineer-Rettew, Planning Engineer-Hanover, Vacancy Board-Lester Eckman,

Manager-Ryan Strohecker, Public Works Director-Mark Harris, Assistant Public Works Director-Henry Hank, Zoning Officer-Nickolas Ebersole, Assistant Zoning Officer-Ryan Strohecker, Delegate to the State Convention-Jay Breneman, Representative to Lancaster Inter Municipal Committee-Mike Julian, Representative to Intergovernmental Insurance Cooperative Board-Ryan Strohecker, Representative to Blue Rock Fire District-John Wenzel, Traffic Commission-Mark Harris, Todd Graeff and Brandon Clark, Right-To-Know Officer-Ryan Strohecker, Assistant Right-To-Know Officer-Todd Graeff, Penn Manor Municipal Representative-Ryan Strohecker, Lancaster County Tax Collection Bureau-Ryan Strohecker. Brandon Clark made a motion to approve these appointments, Mike Julian seconded and the motion carried unanimously.

George Mann stated that with no further appointments, the Organizational Meeting adjourned and the Supervisors Regular Meeting started at 7:13 pm.

Previous Month Minutes - George Mann entertained a motion to approve the December 5, 2016 meeting minutes. Jay Breneman so motioned, Brandon Clark seconded and the motion carried unanimously.

Financial Report and Accounts Payable - George Mann entertained a motion to approve the Financial Reports and Accounts Payable. Mike Julian so motioned, Brandon Clark seconded and the motion carried unanimously.

Public Comment

Christine Brubaker, 22 Birch Court, commented on a packet that included Comprehensive and Park Recreation Plans, National Register of Archaeological Sites, Robert's Sites, farmland, both preserved and sold in the pipeline path that she gave to each Board member.

Susan Sheeler, 101 Langley Square, representing the Woods Edge Homeowner's Association, presented pictures and a video for the Board concerning sidewalk pads that have sunk/tilted behind the storm water inlet boxes.

Leslie Osborne, 109 Oak Road, requested that the Board of Supervisors have a public discussion about the trip that was taken by two Supervisors, Manor Township staff and LCSWMA representatives to tour an ash processing plant in Massachusetts.

Mary Glazier, 269 Chestnut Grove Road, commented about a meeting that was held at Millersville University that she and two members of the Manor Township Police Department had attended. Ms. Glazier thanked them publicly for the excellent job they did. Ms. Glazier commended Officer Carolyn Gundel for the outstanding job she did.

New Business

Resolution 5-2017 - Establish Meeting Dates for 2017 – George Mann entertained a motion to accept Resolution 5-2017. Brandon Clark so motioned, Jay Breneman seconded and the motion carried unanimously.

Resolution 6-2017 – Designating Bank Depositories for 2017 – George Mann entertained a motion to accept Resolution 6-2017. Brandon Clark so motioned, Mike Julian seconded and the motion carried unanimously.

Resolution 7-2017 – Police Pension Plan – George Mann entertained a motion to accept Resolution 7-2017. Jay Breneman so motioned, Brandon Clark seconded and the motion carried unanimously.

Resolution 8-2017 – SEO – George Mann entertained a motion to accept Resolution 8-2017. Mike Julian so motioned, Brandon Clark seconded and the motion carried unanimously.

Ryan Strohecker commented that the SEO and Solicitor rates have not changed for several years. Mr. Strohecker noted that those being used have kept the price down for the Township.

Act 14 Notifications – City of Lancaster, PPL Electric Utilities Corporation and a Petition to Rezone 445 Walnut Hill Road.

Training Approvals for Administration and Police – George Mann entertained a motion to approve all training requests as submitted. Mike Julian so motioned, Brandon Clark seconded and the motion carried unanimously.

George Mann entertained a motion to approve Traffic Commission Report, Police Report, Public Works Director Report, Township Manager’s Report, Blue Rock Fire Rescue Report and Building Permit Report as submitted. Brandon Clark so motioned, Mike Julian seconded and the motion carried unanimously.

Ryan Strohecker commented that a grant check was received in the amount of \$94,000 for the Safe Harbor Trestle Bridge. Mr. Strohecker commented that the Township was also approved for another DCNR Grant in the amount of \$800,000.

George Mann entertained a motion to adjourn the meeting. Brandon Clark so motioned, Jay Breneman seconded and the motion carried unanimously. The meeting adjourned at 7:35 pm.

Respectfully Submitted,

J. Ryan Strohecker
Secretary-Treasurer

Recording Secretary
Teresa Strubel