

MANOR TOWNSHIP ZONING HEARING BOARD  
APPLICATION FOR VARIANCE NO. \_\_\_\_\_

**GENERAL INFORMATION**

Name of Applicant(s) \_\_\_\_\_

Address \_\_\_\_\_

Phone # \_\_\_\_\_ Application Date \_\_\_\_\_

Name of Landowner of Record \_\_\_\_\_

Subject Property Address \_\_\_\_\_

Subject Property Zone \_\_\_\_\_ Tax Map # \_\_\_\_\_ Account # \_\_\_\_\_

Requested Variance(s) and Section Number(s) \_\_\_\_\_

Name, address and telephone of representative or consultant \_\_\_\_\_

**ADDITIONAL REQUIREMENTS** (Include 6 copies of each of the following):

- 1. A written description of the proposed use in sufficient detail to demonstrate compliance with each of those criteria listed in Section 425-123.D of the Zoning Ordinance.
- 2. Listing of names and addresses of adjoining property owners, including properties directly across any public right-of-way.
- 3. A scaled site plan with sufficient detail and accuracy to depict the nature of the request, and reflect its relationship with adjoining properties, and their improvements.
- 4. For use variances, a written statement and scaled site plan demonstrating compliance with all applicable provisions of the Zoning Ordinance including the following:
  - A. The Zone requirements in which the subject property is located (e.g. setbacks, lot area, lot width, lot coverage, height, landscaping, etc.)
  - B. The General Provisions requirement listed in Article III of the Zoning Ordinance (e.g., vehicular access, off-street parking and loading signs, screening and landscaping, etc.).

**FEES**

1. The hearing fee is \$400.00. For each continuation of the hearing there will be an additional \$200.00 fee. \*
2. All advertising cost shall be paid by Applicant.

\*A continued hearing just to render a decision will not require an additional fee.

**SIGNATURE**

I hereby certify that the information submitted in accordance with this application is correct, and I further agree to pay for those costs outlined above.

\_\_\_\_\_  
Applicant's Signature

\_\_\_\_\_  
Date

**ADMINISTRATION**

Date Application accepted \_\_\_\_\_ Total Costs/Check # \_\_\_\_\_

Dates Advertised (two successive weeks no more than 30 and no less than 7 days before hearing).

\_\_\_\_\_

Property Posted (at least one week before hearing) \_\_\_\_\_

Date of Hearing (within 60 days of application) \_\_\_\_\_

Date of Decision (within 45 days of last hearing) \_\_\_\_\_

Decision \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Conditions of Approval \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_  
Chairman

\_\_\_\_\_  
Vice Chairman

\_\_\_\_\_  
Secretary